

Janice K. Brewer
Governor

Bryan Martyn
Executive Director



Board Members

Walter D. Armer, Jr., Vail, *Chair*
Maria Baier, State Land Commissioner, *Vice Chair*
Kay Daggett, Sierra Vista
Alan Everett, Sedona
Larry Landry, Phoenix
William C. Scalzo, Phoenix
Tracey Westerhausen, Phoenix

NOTICE OF PUBLIC MEETING
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
(OHVAG)
of
THE ARIZONA STATE PARKS BOARD

Notice is hereby given pursuant to A.R.S. §41-511.22 to members of the Off-Highway Vehicle Advisory Group (OHVAG) and the general public that the Group will hold a meeting open to the public on **Friday, August 10, 2012 beginning at 11:00 a.m. at the Arizona State Parks Board Room, 1300 W. Washington, Phoenix, Arizona 85007.** Public comment will be taken. The Group may go into Executive Session for the purpose of obtaining legal advice from the State Parks Assistant Attorney General on any of the agenda items pursuant to A.R.S. § 38-431 et seq. Items on the Agenda may be discussed out of order, unless they have been assigned a time certain. Public comment will be taken. The Group will discuss and may take action on the following matters:

AGENDA

A. CALL TO ORDER AND ROLL CALL

B. INTRODUCTION OF MEMBERS AND STAFF

1. OHVAG Chair (or designee) will read mission statement

The Statewide OHV Program Mission is to develop and enhance statewide off-highway vehicle recreation opportunities, and develop educational programs that promote resource protection, social responsibility, and interagency cooperation.

C. CALL TO THE PUBLIC – Consideration and acknowledgment of comments and suggestions from the public. Those wishing to address the Group must register at the door and be recognized by the Chair. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later time. Comments pertinent to agenda items may be addressed during the discussion of that item.

D. REPORTS – may be attached or presented verbally or the information may be provided at the meeting and will address the following subjects:

1. OHV Program Partner Reports – Representative from the Bureau of Land Management, Forest Service, AZ Game & Fish Department or other

agencies and organizations are allotted time to make presentations at the request of the Group or on behalf of their agency or organization.

No reports scheduled.

2. Staff Reports:

- a. (TIME CERTAIN 11:05 AM) Staff will report on the feasibility of OHV recreation in State Parks.

Attachment D2a – Evaluation Model

Attachment D2b1 – Chart

Attachment D2b2 – Chart page 2

1-4

- b. Staff will present information on the travel reimbursement procedures.

- c. Update on 2012 revenue in the Off-Highway Vehicle Recreation Fund and the amount available for projects. Staff will respond to a question OHVAG had regarding travel expenditures (See attachment D.2.c.4).

Attachments D.2.c.1, D.2.c.2 & D.2.c.3 have been provided.

Attachment D.2.c.4 – RE Travel Expenditures Line Item

5-9

- d. Staff will report on any Parks Board actions affecting OHV funds, projects, or issues. –

At the June 12, 2012 Parks Board meeting the Board directed staff to develop a grant criteria and review system for review and approval by the Parks Board at their September meeting, and OHV grant applications must be reviewed by OHVAG, AORCC, and staff and all recommendations will be presented to the Parks Board for final action.

At the June 20, 2012 Parks Board meeting the Board approved the OHV Program budget recommendations and grant funding as proposed by staff.

Attachment D.2.d.1 - Consider Recommendations for Off-Highway Vehicle Recreation Fund Allocations for FY 2013

Attachment D.2.d.2 - FY 2012 OHV Projects Staff Recommendations

10-17

- e. Staff will report on the strategy for the Statewide OHV Program.

Attachment D.2.e.1 – Statewide OHV Program Strategy

Attachment D.2.e.2 – Position Announcement, OHV Coordinator

Attachment D.2.e.3 – Position Announcement, Recreational Trails Planner

18-25

- f. Representatives from the OHV Ambassador Program will give an update on the events and program accomplishments.

3. Chairman's Report:

The Chair will report on a meeting with State Parks Executive Director Bryan Martyn held in the morning before the OHVAG meeting.

E. OHVAG ACTION ITEMS

1. Approve minutes from the June 1, 2012 meeting.
2. OHVAG Will Discuss and Recommend Changes to the OHV Project Evaluation Form. – Staff developed a project evaluation form that provides a quantitative analysis of projects based on the priorities for project selection identified in the off-highway vehicle statute A.R.S. §28-1176(E-H) and the State Trails Plan. The evaluation form was used to rate grant projects in the last funding cycle. OHVAG used the form and now may suggest additions, deletions and/or changes to the form. The discussion may include recommendations on project application requirements and considerations for funding future projects, such as a maximum project award and proof of user community support. The Group will make a recommendation to staff as to how the revised criteria should be used to determine priority in awarding grant funds.

G. TIME AND PLACE OF NEXT MEETINGS AND CALL FOR FUTURE AGENDA ITEMS -

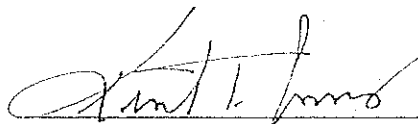
Friday, November 2, 2012 at a location to be determined.

H. ADJOURNMENT

A copy of this agenda and any background material provided to OHVAG is available for public inspection at Arizona State Parks, Partnerships Division 1300 W. Washington, Phoenix, Arizona and on the State Parks website at <http://azstateparks.com/committees/OHVAG.html>.

For additional information, contact Robert Baldwin at (602) 542-7130.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the State Parks office at (602) 542-7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

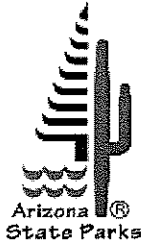


Kent Ennis, Deputy Director
Arizona State Parks

Posted at: Arizona State Parks
1300 W. Washington, 1st Floor
Phoenix, Arizona

And at: <http://azstateparks.com/committees/OHVAG.htm>

26-(1-95)
27-63



OHVAG Information Report Agenda Item #: D2a

Title: Off-Highway Vehicle Feasibility on Arizona State Parks
Staff Lead: Annie McVay
Date: August 10, 2012

Status to Date:

Arizona State Parks (ASP) has been exploring the feasibility of using existing park properties for Off-Highway Vehicle (OHV) recreation use.

Staff developed criteria and evaluation model to determine individual park feasibility for OHV use (see Attachment A). This criteria and general timeline and process were presented to the Off-Highway Vehicle Advisory Group (OHVAG) for input at the February 10, 2012 meeting. The criteria and general timeline and process were also presented at the Park Operations meeting on February 23, 2012.

All parks were evaluated through the criteria and model. Site visits were conducted at Buckskin Mountain, Cattail Cove, Lyman Lake and Alamo Lake State Parks. A summary chart of park evaluations is provided in Attachment B.

Overall, parks within the ASP System have little to no OHV feasibility due to small acreage, incompatible with park mission (i.e. historic parks) and lack of adjoining public lands to host OHV activities. Two parks, Alamo Lake and Buckskin Mountain, have high feasibility to support OHV activities as a staging area.

Upcoming Activities:

Park staff will further consider cost, management issues for the parks with high feasibility.

Time Frame/Target Date for Completion:

The report is complete.

Relevant Past Board Actions:

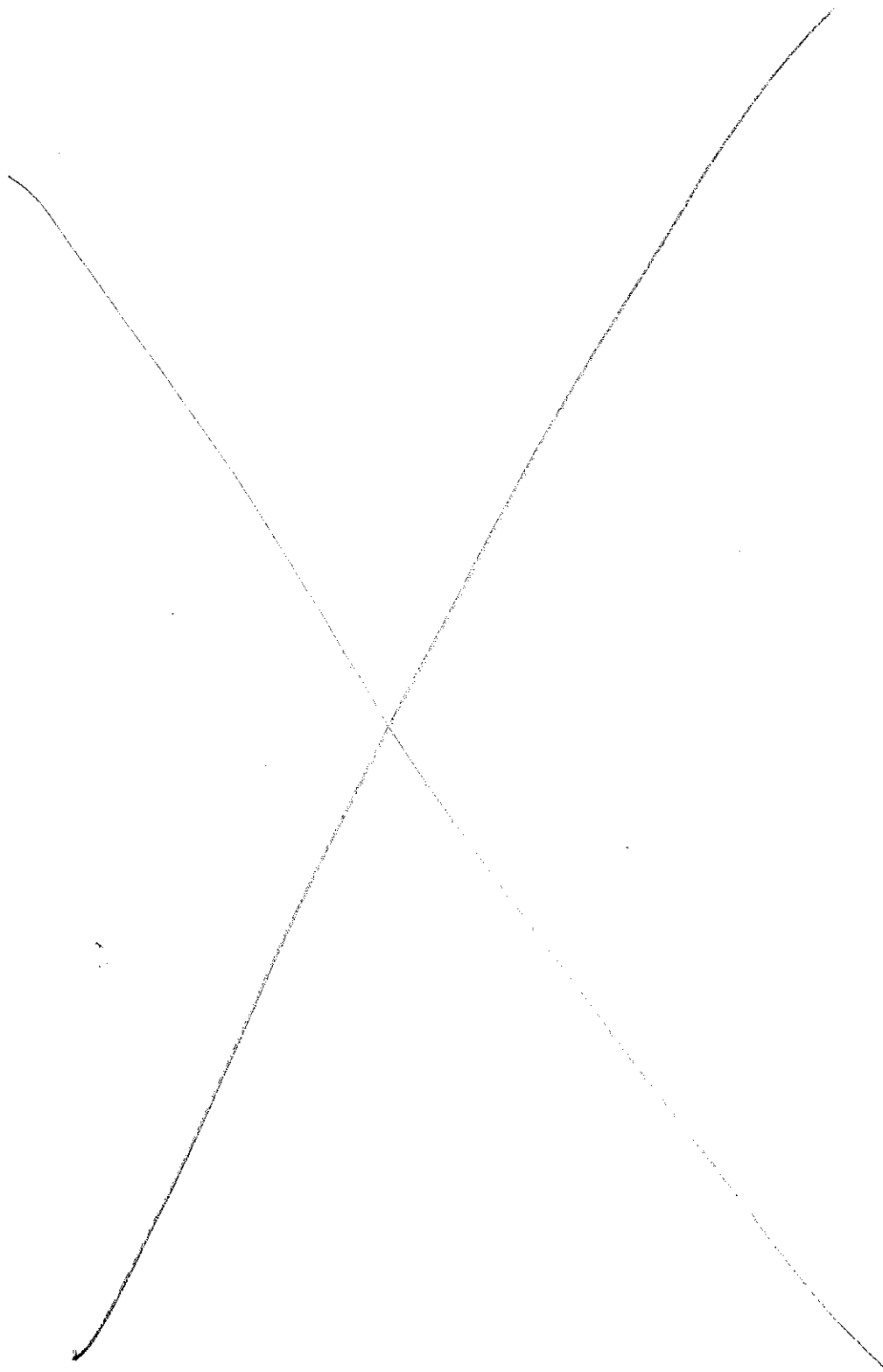
January 11, 2012 the Arizona State Parks Board directed staff to explore the possibility and feasibility of using Arizona state park(s) for potential off-highway vehicle recreation use or using the park(s) for potential off-highway vehicle recreation staging areas, and that staff report back to the Board.

Attachments:

Attachment D2a – Evaluation Model
Attachment D2b1 – Chart
Attachment D2b2 – Chart page 2

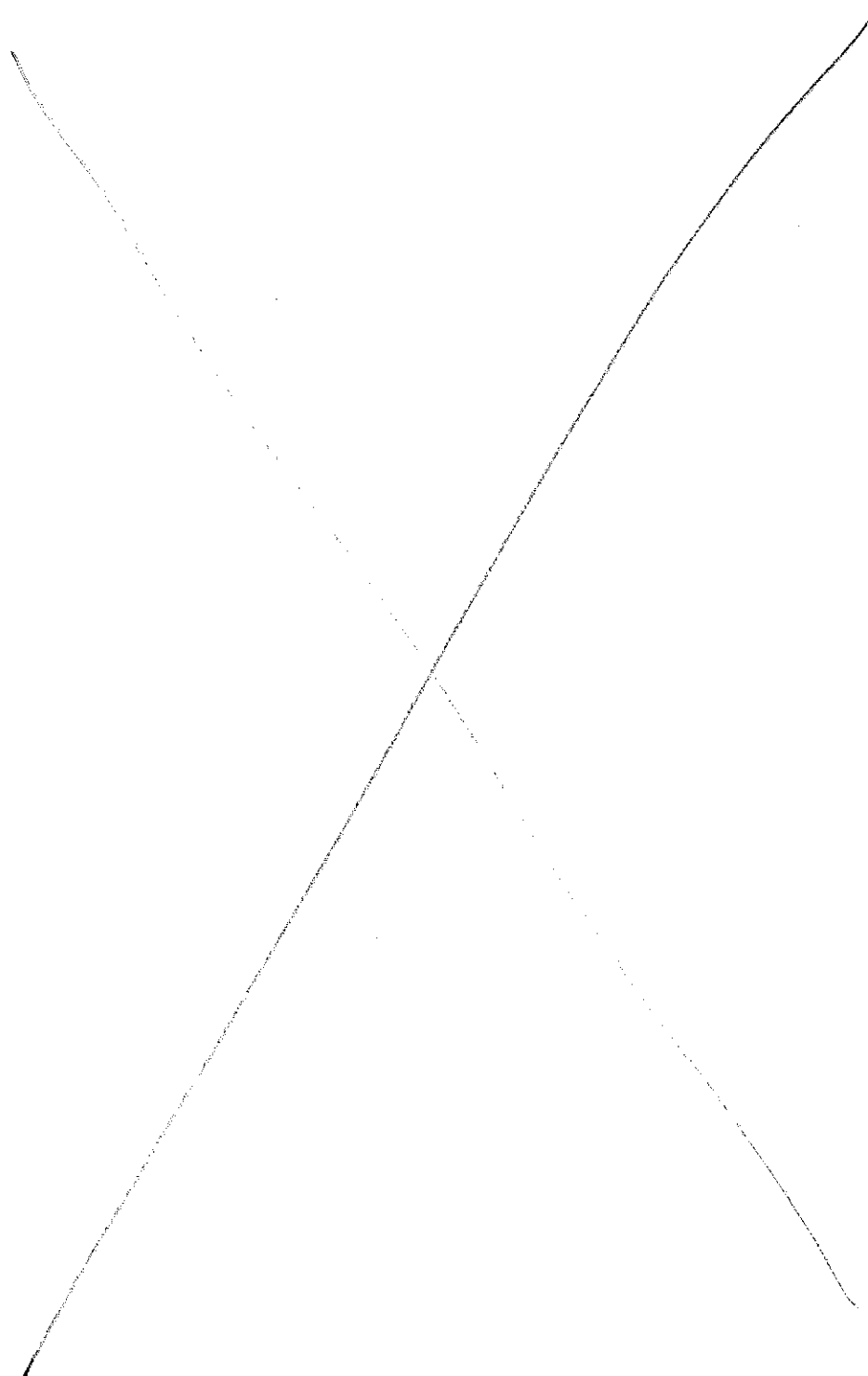
Additional Criteria for Parks Meeting Minimum Criteria

	OHV Demand/Usage of Area	Cost to Develop Infrastructure	Community Support	Financial Sustainability	Overall Feasibility
Alamo Lake	Yes/High	Low	TBD	Yes	High
Buckskin Mountain	Yes/High	Moderate	Yes	Yes	High
Lyman Lake	Future Potential	High/Prohibitive	Yes	Not currently	Low - Future Potential
Picacho Peak	Future Potential	High/Prohibitive	TBD	Not currently	Low - Future Potential



OFF-HIGHWAY VEHICLE FUND - FUND STATUS AS OF FY 2012 THRU EOY

DAFR 6690	Proj#	Org/Proj#	Description	Bal. Fwd.	Budget	Revenues	Expenditures	YTD Unexp. Bal.
2253 OFF-HWY VEHICLE FUND - FY 2012 EOY								
			REVENUES, SWEEPS, AND REALLOCATIONS:					
			Unobligated Carryforward fr Pr Yr	1,897,214.40				1,897,214.40
			Awarded Allocations to OHV Grant and Aid Projects		(1,675,544.25)			
			Deobligated AY11 Prior Year Agency Operating Funds		63,493.13			
			Deoblig. of Pgm. Admin. Funds for Tsf to State GF		59,500.00			
			Deobligation of Agy Oper Funds for Tsf to State GF		11,400.00			
			Deobligate. Of Pass-Thru Aid for Tsf to State GF		0.00			(1,541,151.12)
			REVENUES:					(Unalloc. revenue = 88% of tot rev less \$692,100)
APPN 77777	7777	7777	Treasurers Interest Earned			24,863.57		
APPN 50000	5003	5107	Fuel Tax Revenue - ADOT - 60%			1,522,657.70		
APPN 50000	5003	5107	Decal Indicia Revenue - ADOT- 60%			1,200,211.16		
APPN 50000	5103	5107	P-CARD REBATE 1ST QTR FY12			45.99		
APPN 50000	5107	5103	P-CARD REBATE 4TH QTR FY11			50.14		
APPN 50000	5107	5103	P-CARD REBATE 2ND QTR FY12			48.20		
APPN 50000	5107	5103	P-CARD REBATE 3RD QTR FY12			38.27		
			TOTAL FY 2012 ASP Revenue			2,747,915.03		1,726,065.23
			LEGISLATED SWEEPS TO STATE GENERAL FUND:	50TH LEG				
APPN 91013	5013	5101	1st RS SB1612 CH 24 SEC 108-Cont spd reduction				11,400.00	Agency Oper.
APPN 91013	5013	5101	1st RS SB1612 CH 24 SEC 108-Cont spd reduction				66,300.00	Pass-Thru Aid
APPN 91013	5013	5101	1st RS SB1612 CH 24 SEC 108-Cont spd reduction				55,300.00	Program Admin
APPN 51000	5013	5101	1st RS SB1612 CH 24 SEC 129-PFP/Furlough				1,900.00	Program Admin
APPN 51000	5013	5101	1st RS SB1612 CH 24 SEC 138-Delayed Benefits				2,300.00	Program Admin
APPN 51000	5013	5101	1st RS CH 26 SB1614 SEC 8-Retirement				2,900.00	Program Admin
APPN 51000	5013	5101	Reverse / Refund SEC 8-Retirement				(2,900.00)	Program Admin
			Total FY 2012 Transfers to State General Fund				137,200.00	(137,200.00)
			Total Unallocated Funds	1,897,214.40	(1,541,151.12)	1,726,065.23	137,200.00	1,944,928.51
APPN 51000	5100	Multi	OHV PROGRAM ADMINISTRATION:					
	5110		Personal Services		147,800.00		176,421.90	(28,621.90)
	5110		ERE		40,300.00		60,032.77	(19,732.77)
	5110		Professional Services		0.00		0.00	0.00
	5110		Travel In-State		6,500.00		6,500.00	0.00
	5110		Travel Out-of-State		0.00		0.00	0.00
	5110		OOE		43,000.00		16,565.28	26,434.72
	5110		Non-Cap Equip		0.00		0.00	0.00
	5110		Equipment		0.00		0.00	0.00
			Subtotal AY12 Admin.	0.00	237,600.00	0.00	259,519.95	(21,919.95)
	5110/20		Adm. Adj. AY11	51,217.56	(49,955.95)		1,261.61	0.00
			Total Program Administration Operating (Budget)	51,217.56	187,644.05	0.00	260,781.56	(21,919.95)
			Total Administration Operating (Actual)	51,217.56	(109,455.95)	329,749.80	260,781.56	10,729.85
					FRATS & Reversions	12% of Total ASP Rev.		
APPN 52000*	5200	Multi	STATE PARKS OPERATING (APPROP):					
	5210		Personal Services		380,200.00		320,726.74	59,473.26
	5210		ERE		133,600.00		113,498.84	20,101.16
	5210		Professional Services		0.00		0.00	0.00
	5210		Travel In-State		7,900.00		4,309.62	3,590.38
	5210		Travel Out-of-State		0.00		0.00	0.00
	5210		OOE		141,200.00		241,976.44	(100,776.44)
	5210		Non-Cap Equip		17,800.00		2,084.19	15,715.81
	5210		Equipment		0.00		0.00	0.00
			Subtotal AY12 State Parks Operating (Budget)	0.00	680,700.00	0.00	682,595.83	(1,895.83)
			Adm. Adj. AY11	17,489.56	(13,537.18)		3,952.38	0.00
			Total State Parks Operating (Budget)	17,489.56	667,162.82	0.00	686,548.21	(1,895.83)
			Total State Parks Operating (Actual)	17,489.56	(24,937.18)	692,100.00	686,548.21	(1,895.83)
					FRATS & Reversions			
APPN 57000	5700	8500	OHV GRANTS & AID PROJECTS:					
	5710		AY10 - 571001 thru 571017 - OHV Aid Projects	161,014.00	(7,879.29)		(17,323.55)	170,458.26
	5710		AY10 - 571018 thru 571021 - Ambassador Proj	145,600.00			110,240.48	35,359.52
	5711		AY11 - 571101 thru 571107 - OHV Aid Projects	0.00	323,201.54		186,701.54	136,500.00
	5711		AY11 - 571108 - BLM Ambassador Proj	0.00	163,800.00		131,040.00	32,760.00
	5711		AY11 - 571109 thru 571116 - OHV Aid Projects	0.00	401,980.00		185,680.00	216,300.00
	5711		AY11 - 571117 - Website Enhancements	0.00	50,000.00		28,325.96	21,674.04
	5711		AY11 - 571118 thru 571122 - Ambassador Proj	0.00	122,800.00		17,801.88	104,998.12
			AY12 Awards Bd Action 6-20-12:					
	5712		AY12 - 5712XX - Website Enhancements	0.00	50,000.00			50,000.00
	5712		AY12 - 5712XX - BLM Ambassador Proj	0.00	155,200.00			155,200.00
	5712		AY12 - 5712XX - ASP Ambassador Proj	0.00	50,000.00			50,000.00
	5712		AY12 - 5712XX - RideNow Ambassador Proj	0.00	15,000.00			15,000.00
	5712		AY12 - 5712XX - OHV P/T Grants (six awards)	0.00	351,442.00			351,442.00
			Reduction of Aid Project Funds for Tsf to State GF	0.00	0.00		0.00	0.00
			Total Grants & Aid Projects	306,614.00	1,675,544.25	0.00	642,466.31	1,339,691.94
TOTAL 2253 OHV FUND				2,272,535.52	0.00	2,747,915.03	1,726,996.08	3,293,454.47
			Trial Balance MIS 65A	2,272,535.52		2,747,915.03	1,726,996.08	3,293,454.47
						0.00	0.00	0.00
			FY 2012 Year-End Obligations on the Fund:					
			Cash Bal. FY 2012 Program Administration Operating Budget - Non-Approp. (incl. Admin. Adjust.)					10,729.85
			Cash Bal. FY 2012 State Parks Agency Operating Budget - Appropriated (incl. Admin. Adjust.)					(1,895.83)
			Outstanding Grant and Aid Project Obligations					1,339,691.94
			Unobligated Balance for Grant and Aid Projects (NOT Operating)			Est unalloc Aid into FY13 (Bd Rpt)	1,955,258.00	1,944,928.51



OHV NON-COMPETITIVE PROGRAMS AND AID PROJECTS - SUMMARY LEDGER - FY 2012 THRU EOY									
PROJ. #	PARTICIPANT	PROJECT TITLE	BALANCE EOY FY11	EXPENDED FY12 ONLY	EXPENDED THRU FY12	AWARD ADJ FY12	CURRENT AWARD FY12	BALANCE YTD FY12	STATUS
AY05 PROGRAMS & AID (Non-Competitive)									
55051	BLM	BLM MULTI-AGENCY COORD - EDUCATION	0.00		109,864.69		109,864.69	0.00	
5715	TOTAL AY05 SPECIAL PROJECTS		0.00	0.00	109,864.69	0.00	109,864.69	0.00	CLOSED
AY06 PROGRAMS & AID (Non-Competitive)									
570601	USDOI BLM (Bureau of Land Mgmt)	ASP IGA PRO6-116 EDUC/EVAL/MGMT	0.00		562,487.80		562,487.80	0.00	
570602	USDA USFS (Forest Service)	ASP IGA PRO7-093 EDUC/EVAL/MGMT	0.00		278,060.68		278,060.68	0.00	
570603	ASLD Arizona State Land Dept.	ASP IGA PRO7-187 EDUC/EVAL/MGMT	0.00		21,100.96		21,100.96	0.00	
570604	Maricopa Co. Sheriff's Office	ASP IGA PRO7-189 EDUC/EVAL/MGMT	0.00		45,000.00		45,000.00	0.00	
N/A	Unallocated AY06 OHV Programs	Unallocated AY06 OHV Programs	(0.00)		0.00		(0.00)	(0.00)	
5706	TOTAL AY06 PROGRAMS & AID		(0.00)	0.00	906,649.44	0.00	906,649.44	(0.00)	CLOSED
AY07 PROGRAMS & AID (Non-Competitive)									
570701	USDOI BLM (Bureau of Land Mgmt)	ASP IGA PRO6-116 EDUC/EVAL/MGMT	0.00		184,102.06		184,102.06	0.00	
570702	USDA USFS (Forest Service)	ASP IGA PRO7-093 EDUC/EVAL/MGMT	0.00		106,365.60		106,365.60	0.00	
570703	ASLD Arizona State Land Dept.	ASP IGA PRO7-187 EDUC/EVAL/MGMT	0.00		25,000.00		25,000.00	0.00	
570704	Maricopa Co. Sheriff's Office	ASP IGA PRO7-189 EDUC/EVAL/MGMT	0.00		0.00		0.00	0.00	
570705	AZ G&F - TBD	AZ G&F - TBD	0.00		0.00		0.00	0.00	
N/A	Unallocated AY07 OHV Programs	Unallocated AY07 OHV Programs	0.00		0.00		0.00	0.00	
5707	TOTAL AY07 PROGRAMS & AID		0.00	0.00	315,467.66	0.00	315,467.66	0.00	CLOSED
AY10 PROGRAMS & AID (Non-Competitive)									
571001	TONTON NF	ROLLS OHV AREA RENOVATION	12,050.00		48,200.00		60,250.00	12,050.00	OPEN
571002	BLM KINGMAN FO	SIGNAGE & KIOSK IMPROVEMENTS	2,158.00		8,632.00		10,790.00	2,158.00	OPEN
571003	APACHE-SITGREAVES NF	MAVERICK TRAIL IMPROVEMENTS	20,000.00	17,974.75	17,974.75		20,000.00	2,025.25	OPEN
571004	MOHAVE COUNTY	HUALAPAI MOUNTAIN PARK IMPROV.	20,000.00		80,000.00		100,000.00	20,000.00	OPEN
571005	PRESGOTT NF	OHV TRAIL IMPROVEMENTS	12,000.00	4,120.71	52,120.71	(7,879.29)	52,120.71	0.00	CLOSED
571006	TONTON NF	PIPELINE OHV AREA IMPROVEMENTS	0.00		0.00		0.00	0.00	CANCEL
571007	BLM HASSAYAMPA FO	CASTLE HOT SPRINGS	0.00		17,197.00		17,197.00	0.00	CLOSED
571008	BLM HASSAYAMPA FO	BOULDERS STAGING	8,047.00		32,189.00		40,236.00	8,047.00	OPEN
571009	BLM HASSAYAMPA FO	LAW ENFORCEMENT EQUIPMENT	0.00		20,177.00		20,177.00	0.00	CLOSED
571010	BLM HASSAYAMPA FO	LITTLE PAN IMPROVEMENTS	8,572.00		34,289.00		42,861.00	8,572.00	OPEN
571011	BLM HASSAYAMPA FO	TABLE MESA IMPROVEMENTS	6,476.00	6,476.00	32,380.00		32,380.00	0.00	CLOSED
571012	BLM HASSAYAMPA FO	TABLE MESA KIOSK	2,172.00	2,172.00	10,858.00		10,858.00	0.00	CLOSED
571013	TONTON NF	BARTLETT LAKE RD - NORTH	0.00		0.00		0.00	0.00	CANCEL
571014	TONTON NF	BARTLETT LAKE RD - SOUTH	0.00		0.00		0.00	0.00	CANCEL
571015	BLM AZ STATE OFC	2011 AMBASSADOR PROGRAM OPER.	22,000.00	22,000.00	110,000.00		110,000.00	0.00	CLOSED
571016	COCONINO NF	RED ROCK OHV AREA IMPROVEMENTS	30,000.00		120,000.00		150,000.00	30,000.00	OPEN
571017	APACHE-SITGREAVES NF	KIDS IN THE WOODS PROGRAM	17,539.00	(70,067.01)	89.99		87,696.00	87,606.01	OPEN
571018	COMMUNITY FOREST TRUST	PRESGOTT NF OHV AMBASSADOR PROG.	10,000.00		8,500.00		18,500.00	10,000.00	OPEN
571019	COCONINO RURAL ENVIRONMENT	OHV AMBASSADOR PROGRAM	0.00	75,000.00	75,000.00	75,000.00	75,000.00	0.00	CLOSED
571020	ARIZONA STATE PARKS	OHV AMBASSADOR PROG. EQUIPMENT	25,000.00	6,760.48	6,760.48		25,000.00	18,239.52	OPEN
571021	PRESGOTT NF	WILLIAMSON VALLEY/HAYFIELD OHV IMP.	35,600.00	28,480.00	28,480.00		35,600.00	7,120.00	OPEN
TBD	FUTURE AWARDS	OCTOBER & FUTURE AWARDS	0.00		0.00	0.00	0.00	0.00	
5710	TOTAL AY10 PROGRAMS & AID		231,614.00	92,916.93	702,847.93	67,120.71	908,665.71	205,817.78	OPEN

OHV NON-COMPETITIVE PROGRAMS AND AID PROJECTS - SUMMARY LEDGER - FY 2012 THRU EOY									
PROJ. #	PARTICIPANT	PROJECT TITLE	BALANCE EOY FY11	EXPENDED FY12 ONLY	EXPENDED THRU FY12	AWARD ADJ FY12	CURRENT AWARD FY12	BALANCE YTD FY12	STATUS
AY11 PROGRAMS & AID (Non-Competitive)									
571101	COCONINO NF	COCONINO NF KIOSKS	0.00		0.00	6,500.00	6,500.00	6,500.00	OPEN
571102	COCONINO NF	COCONINO NF TMR SIGNING	0.00		0.00	6,000.00	6,000.00	6,000.00	OPEN
571103	COCONINO NF FLAGSTAFF R.D.	GINDER HILLS OHV AREA ACCESS RD/IMP	0.00		0.00	18,000.00	18,000.00	18,000.00	OPEN
571104	KABAB NF	KABAB NF TMR SIGNING	0.00		0.00	6,000.00	6,000.00	6,000.00	OPEN
571105	GAME & FISH DEPT	OHV SAFETY VIDEO	0.00	136,680.00	136,680.00	136,680.00	136,680.00	0.00	CLOSED
571106	COCONINO CO SHERIFF'S OFFICE	OHV LAW ENFORC EQUIPMENT	0.00	50,021.54	50,021.54	50,021.54	50,021.54	0.00	CLOSED
571107	TOWIN OF WICKENBURG	DOWNTOWN TRAILHEAD	0.00		0.00	100,000.00	100,000.00	100,000.00	OPEN
571108	BLM - ARIZONA STATE OFFICE	OHV AMBASSADOR PROGRAM	0.00	131,040.00	131,040.00	163,800.00	163,800.00	32,760.00	OPEN
571109	BLM - HASSAYAMPA FO	BOULDERS/TABLE MESA OHV AREAS SS	0.00	52,800.00	52,800.00	66,000.00	66,000.00	13,200.00	OPEN
571110	BLM - HASSAYAMPA FO	BOULDERS/TABLE MESA VULTURE MTR TR	0.00		0.00	13,000.00	13,000.00	13,000.00	OPEN
571111	TONTON NF - CAVE CREEK RD	OHV RD RENOVATIONS NO. OF BARTLETT L	0.00		0.00	104,800.00	104,800.00	104,800.00	OPEN
571112	TONTON NF - CAVE CREEK RD	OHV RD RENOVATIONS SO. OF BARTLETT L	0.00		0.00	26,380.00	26,380.00	26,380.00	OPEN
571113	TONTON NF - CAVE CREEK RD	OHV EQUIPMENT PURCHASE (UTV)	0.00		0.00	15,855.00	15,855.00	15,855.00	OPEN
571114	GAME & FISH DEPT	OHV LAW ENFORCEMENT EQUIP PURCHASE	0.00	76,400.00	76,400.00	99,845.00	99,845.00	23,445.00	OPEN
571115	BLM - HASSAYAMPA FO	TABLE MESA TRL SYSTEM ACCESS GUIDES	0.00		0.00	5,500.00	5,500.00	5,500.00	OPEN
571116	BLM - HASSAYAMPA FO	LITTLE PAN RD #9998 RENOV/DUST MITIG	0.00	56,480.00	56,480.00	70,600.00	70,600.00	14,120.00	OPEN
571117	PREFECT MEDIA	OHV PROGRAM MEDIA SUPPORT	0.00	28,325.96	28,325.96	50,000.00	50,000.00	21,674.04	OPEN
571118	ARIZONA STATE PARKS	OHV AMBASSADOR PROGRAM	0.00	17,801.88	17,801.88	62,800.00	62,800.00	44,998.12	OPEN
571119	TBD	OHV AMBASSADOR PROGRAM	0.00		0.00	15,000.00	15,000.00	15,000.00	OPEN
571120	TBD	OHV AMBASSADOR PROGRAM	0.00		0.00	15,000.00	15,000.00	15,000.00	OPEN
571121	TBD	OHV AMBASSADOR PROGRAM	0.00		0.00	15,000.00	15,000.00	15,000.00	OPEN
571122	TBD	OHV AMBASSADOR PROGRAM	0.00		0.00	15,000.00	15,000.00	15,000.00	OPEN
5711	TOTAL AY11 PROGRAMS & AID		0.00	549,549.38	549,549.38	1,061,781.54	1,061,781.54	512,232.16	OPEN
AY12 PROGRAMS & AID (Non-Competitive)									
5712XX	WEBSITE ENHANCEMENTS		0.00			50,000.00	50,000.00	50,000.00	OPEN
5712XX	BLM AMBASSADOR PROJ		0.00			155,200.00	155,200.00	155,200.00	OPEN
5712XX	ASP AMBASSADOR PROJ		0.00			50,000.00	50,000.00	50,000.00	OPEN
5712XX	RIDENOW AMBASSADOR PROJ		0.00			15,000.00	15,000.00	15,000.00	OPEN
5712XX	OHV P/T GRANTS (six awards)		0.00			351,442.00	351,442.00	351,442.00	OPEN
5712	TOTAL AY12 PROGRAMS & AID			0.00	0.00	621,642.00	621,642.00	621,642.00	
SUMMARY OHV NON-COMPETITIVE PROGRAMS AND AID PROJECTS									
TOTAL OHV NON-COMPETITIVE PROGRAMS & AID			231,614.00	642,466.31	2,584,379.10	1,750,544.25	3,924,071.04	1,339,691.94	THESE
			231,614.00	642,466.31				1,339,691.94	3 SHOULD
				0.00				1,339,691.94	MATCH
					(Use SCR 62 to balance by program)				
					BALANCED THRU FY12 EOY				

OHV REVENUES - FY 2012 THROUGH EOY

FY12 OHV REVENUES - ADOT/HURF - FUEL TAX						
Month	Document	Effective	Total Rec'd	State Parks	AZ G&F	ASLD
Rev. REC'D	Number	Date	From ADOT	60%	35%	5%
Jul	TM27973	7/15/11	\$212,774.16	\$127,664.49	\$74,470.96	\$10,638.71
Aug	TM28300	8/11/11	\$202,555.88	\$121,533.53	\$70,894.56	\$10,127.79
Sep	TM28633	9/9/11	\$209,667.12	\$125,800.27	\$73,383.49	\$10,483.36
Oct	TM28943	10/11/11	\$217,108.41	\$130,265.05	\$75,987.94	\$10,856.42
Nov	TM29254	11/9/11	\$207,723.18	\$124,633.91	\$72,703.11	\$10,386.16
Dec	TM29565	12/20/11	\$213,694.04	\$128,216.43	\$74,792.91	\$10,684.70
Jan	TM29880	1/9/12	\$210,251.53	\$126,150.91	\$73,588.04	\$10,512.58
Feb	TM30193	2/10/12	\$209,742.84	\$125,845.71	\$73,409.99	\$10,487.14
Mar	TM30548	3/12/12	\$210,562.59	\$126,337.55	\$73,696.91	\$10,528.13
Apr	TM30893	4/6/12	\$208,146.00	\$124,887.60	\$72,851.10	\$10,407.30
May	TM31206	5/9/12	\$224,806.76	\$134,884.05	\$78,682.37	\$11,240.34
Jun	TM31514	6/11/12	\$210,730.34	\$126,438.20	\$73,755.62	\$10,536.52
FY-T-D GAS TAX TOTAL			\$2,537,762.85	\$1,522,657.71	\$888,217.00	\$126,888.14

FY12 OHV REVENUES - ADOT/INDICIA - DECAL STICKERS						
Month	Document	Effective	Total Rec'd	State Parks	AZ G&F	ASLD
	Number	Date	From ADOT	60%	35%	5%
Jul	TM28080	7/25/11	\$155,750.50	\$93,450.29	\$54,512.68	\$7,787.53
Aug	TM28324	8/11/11	\$120,186.00	\$72,111.60	\$42,065.10	\$6,009.30
Sep	TM28686	9/19/11	\$145,193.00	\$87,115.80	\$50,817.55	\$7,259.65
Oct	TM28971	10/14/11	\$135,027.00	\$81,016.20	\$47,259.45	\$6,751.35
Nov	TM29323	11/15/11	\$161,049.00	\$96,629.40	\$56,367.15	\$8,052.45
Dec	TM29632	12/14/11	\$184,968.00	\$110,980.80	\$64,738.80	\$9,248.40
Jan	TM29918	1/11/12	\$138,290.50	\$83,574.29	\$48,751.68	\$6,964.53
Feb	TM30276	2/14/12	\$204,746.50	\$122,847.89	\$71,661.28	\$10,237.33
Mar	TM30623	3/12/12	\$184,641.00	\$110,784.60	\$64,624.35	\$9,232.05
Apr	TM30920	4/11/12	\$192,479.00	\$115,487.40	\$67,387.65	\$9,623.95
May	TM31230	5/14/12	\$200,573.50	\$120,344.09	\$70,200.73	\$10,028.68
Jun	TM31565	6/13/12	\$176,448.00	\$105,868.80	\$61,756.80	\$8,822.40
FY-T-D DECAL STICKER TOTAL			\$2,000,352.00	\$1,200,211.16	\$708,123.20	\$100,017.60

FY12 OHV REVENUES - TREASURER - EARNED INTEREST						ALL ASP OHV REVENUE:	
Month	Document	Effective	State Parks				
	Number	Date	100%				
Jul						Jul	\$221,114.78
Aug	T0800237	8/24/11	\$1,053.67			Aug	\$194,698.80
Sep	T0900230	9/20/11	\$1,548.98			Sep	\$214,465.05
Oct	T1000229	10/12/11	\$1,785.22			Oct	\$213,066.47
Nov	T1100228	11/15/11	\$1,955.54			Nov	\$223,218.85
Dec	T1200270	12/14/11	\$1,870.37			Dec	\$241,067.60
Jan	T01002231	1/13/12	\$1,902.94			Jan	\$211,628.14
Feb	T0200222	2/15/12	\$1,890.64			Feb	\$250,584.24
Mar	T0300224	3/21/12	\$2,316.04			Mar	\$239,438.19
Apr	T0400221	4/17/12	\$2,710.01			Apr	\$243,085.01
May	T0500219	5/11/12	\$2,507.64			May	\$257,735.78
Jun	T0600218	6/12/12	\$2,825.46			Jun	\$235,132.46
13th Mo.	T0700214	06/31/12	\$2,497.06			13th Mo.	\$2,497.06
FY-T-D EARNED INTEREST TOTAL			\$24,863.57			TOT ASP FY-T-D \$2,747,732.43	

FY-T-D REVENUE FROM ADOT	\$4,538,114.85	\$2,722,868.86	\$1,588,340.20	\$226,905.74
FY-T-D REVENUE FROM EARNED INTEREST		\$24,863.57		
P-CARD REBATE				
P-CARD REBATE FOR FY12 1ST QTR		45.99		
P-CARD REBATE FOR FY11 4TH QTR		50.14		
P-CARD REBATE FOR FY12 2ND QTR		48.2		
P-CARD REBATE FOR FY12 3RD QTR		38.27		
FY-T-D TOTAL OHV STATE PARKS REVENUES		\$2,747,915.03	\$2,747,915.03	\$0.00
Program Administration - 12% of ASP Revenues		\$329,749.80		

On Apr 24, 2012, at 2:35 PM, rbaldwin@azstateparks.gov wrote to Miryom Snyder, State Parks Budget Chief:

On the OHV Fund Status report you have a budget line item under OHV PROGRAM ADMINISTRATION for "Travel In-state" in the amount of \$6500. The Feb report show \$6588.21 has been spent. Who spent and for what?

Response from M. Snyder:

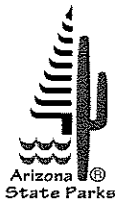
The Phoenix Office motorpool charges are partially paid from OHV Admin, from Agency Support PCA 51790. We were paying too much OHV and not enough SHPO HPF, so we transferred the overage out of OHV Admin and stopped using it for remaining motorpool bills for the rest of the year. The OHV Admin motorpool budget is \$6,500 and that's what's been paid.

Toni - there is no Resources Section in-state travel budget from OHV Admin, but \$291 has been paid to date from PCA 51850. Would you please check into that, and make whatever correcting transfer is needed? Please check whatever travel PCA "cheat sheets" are in use, to make sure that whoever uses them picks up the correct codes.

Resources Section travel budget is also \$6,500 but it is from SLIF PCA 71850, and \$1,186 has been paid to date (plus the \$291 that Toni will transfer from OHV).

Bob - you've got a keen eye. Thanks for checking. We used to review this kind of stuff regularly and thoroughly, but monthly/quarterly review of all PCAs and expenditure categories has pretty much fallen through the cracks. I appreciate the help, a lot.

Thanks,
Miryom

Arizona State Parks Board Action Report
Agenda Item #:

Title: Consider Recommendations for Off-Highway
Vehicle Recreation Fund Allocations for FY 2013
Staff Lead: Kent Ennis, Deputy Director
Date: June 20, 2012

Recommended Motion:

I move the Arizona State Parks Board allocate up to \$50,000 from the OHV Recreation Fund to be used to continue the OHV website enhancement and media support program to disseminate important OHV information to the public and for other costs associated with website enhancements, and authorize the Executive Director or designee to execute agreements.

I move the Arizona State Parks Board allocate \$155,200 from the OHV Recreation Fund to fund the BLM agreement to operate the Statewide OHV Ambassador Program that will include funding a Statewide Program Coordinator, Statewide Program Administrator and operating costs, and authorize the Executive Director or designee to execute that agreement.

I move the Arizona State Parks Board allocate \$50,000 from the OHV Recreation Fund for State Parks OHV in-house projects that support the Statewide OHV Program and Statewide OHV Ambassador Program.

I move the Arizona State Parks Board allocate up to \$366,442 from the OHV Recreation Fund to fund the eight FY 2012 high priority projects and one OHV Ambassador Expansion grant previously approved at this meeting.

I move the Arizona State Parks Board direct staff to initiate additional grant project cycle recommendations for future FY 2012 Board action, from the remaining unobligated \$1,955,258 of FY 2012 or prior OHV funds. Projects and grants should be recommended in compliance with the 2010 Statewide Trails Plan and according to prescribed plans.

I move the Arizona State Parks Board authorize staff to use the federal Recreational Trails Program funds for appropriate motorized and non-motorized trails and education projects with consideration for the project priorities established in the 2010 State Trail Plan and within the guidance provided for that program.

Status to Date:

The OHV Recreation Fund is comprised of tax on motor fuel and, since the passing of SB 1167 (effective January 1, 2009), OHV indicia (sticker) revenues. It is estimated that there will be an unobligated cash balance forward from FY 2012 available on July 1, 2012 in the amount of \$2,576,900 for OHV projects. The following describes the recommended allocation of those funds in FY 2013.

Project Ratings

Over the past six months staff developed a process for rating the project applications based on a quantitative analysis of the types of project activities being proposed. The evaluation tool presented to OHVAG awards the most points to projects that accomplish the highest priority recommendations from the State Trails Plan. Other considerations

Arizona State Parks Board Action Report
Agenda Item #:

from the OHV legislation include accomplishing multiple recommendations, support from users and groups, and the OHVAG priority to develop on-the-ground projects that provide an immediate benefit to users are part of the evaluation process.

State Parks received, reviewed for eligibility, and rated eleven (11) applications utilizing the evaluation tool. The total combined amount requested from the OHV Recreation Fund and Recreational Trails Program was \$1,227,733.

(Attached is the summary list of applications for the projects indicating the rating scores and funding requests.)

At the June 1, 2012 OHVAG meeting all eleven project proposals were deemed as eligible. However, staff only recommends funding for eight projects. The following three projects are not recommended for funding:

BLM Lake Havasu Field Office – TMP Implementation Maps & Signs. Requested OHV Funds: \$6,000 – Requested RTP Funds: \$97,000. This project cannot proceed until there is a signed decision for the Travel Management Plan. This is scheduled for December 2012. These dates are seldom met and appeals may follow. Staff suggests that the application should be resubmitted after the plan is approved.

AZ Game & Fish Dept – Statewide OHV Access Use, Impact Survey. Requested OHV Funds: \$107,000 – Requested RTP Funds: \$0. This project proposes to fund a survey to identify use/days in high use OHV areas, access/availability issues, and safety enforcement actions needed. Enforcement strategies will be developed and implemented. This project is not being recommended because it does not address high priority scope items as defined in the 2010 Statewide Trails Plan.

White Mountain Open Trails Association – Snowflake Motorsports Park Environmental Impact Study. Requested OHV Funds: \$130,000 – Requested RTP Funds: \$0. This project proposes to fund an environmental assessment (EA) on a trail system on the Apache-Sitgreaves National Forest-Black Mesa Ranger District to be used for a motorsports event. This project is not being recommended based on information provided by the Forest Service that the proposed NEPA will only be used to determine whether an event can occur. Documentation from the USFS indicates there is no plan to use the results of the EA to open new trails for public use.

Staff recommends that \$351,442 from the OHV Recreation Fund and \$445,191 from the RTP Fund for a grand total of \$796,633 be approved to fund the eligible scope items for the eight eligible OHV Statewide Projects.

At the June 1, 2012 meeting OHVAG approved funding for nine projects including the White Mountain Open Trails Association project and the BLM Lake Havasu Field Office project. The rejected the AZ Game & Fish Department project because of the low score indicating the high priority concerns are not being met and the Tonto NF-Cave Creek RD management presence project because they did not want to fund federal employees and did not believe they would really be focused solely on the work identified in the project proposal.

Arizona State Parks Board Action Report
Agenda Item #:

ATTACHMENT D.2.d.1
P.3

Ambassador Program Expansion Grant

At their June 23, 2011 meeting the Parks Board approved a budget for the OHV program that included up to \$60,000 for OHV Ambassador Program Expansion Grants.

On January 23, 2012 staff announced the opportunity to apply for OHV Ambassador Program Expansion Grants. An opportunity to fund up to four grants for \$15,000 each were offered to eligible entities and organizations that could meet the requirements of the OHVA Program and solicitation.

RideNow Management, LLLP was the only organization that submitted an application. They met all eligibility requirements in the grant manual and provided the appropriate financial and corporate information. Staff convened a team of three reviewers who scored the grant application according to the rating criteria instructions. RideNow Management, LLLP scored fourteen (14) of the possible fifteen (15) points.

Staff recommends the approval of funding \$15,000 from the Off-Highway Vehicle Recreation Fund to RideNow Management, LLLP to operate an OHV Ambassador Program unit as identified and in compliance with the terms in the OHV Ambassador Program Manual and agreement with State Parks.

At the June 1, 2012 meeting OHVAG unanimously approved this project.

Arizona State Parks Board Action Report
Agenda Item #:**Staff Recommended OHV Fund Allocations for FY 2013**

1.) OHV Media Support Program	Up to	\$	50,000
2.) BLM-OHV Ambassador Program	Up to:	\$	155,200
3.) ASP In-House OHV Projects	Up to:	\$	50,000
4.) Statewide FY 2012 OHV projects and OHV Ambassador Program Expansion grant	Up to:	\$	366,442
5.) For future Statewide FY 2013 projects:	Up to:	\$	1,955,258
Total Recommended FY 2013 Allocations:		\$	2,576,900

Current Status – OHV Program Media Support

A contract was signed with PRfect Media, Inc. on December 1, 2012 to assist State Parks in updating the OHV portion of the website and provide media support in distributing OHV information statewide. At their June 23, 2011 meeting the Parks Board allocated \$50,000 from the OHV Recreation Fund for this purpose. When this contract expires it will leave seven months in FY 2013 without funding appropriated to continue the program. As the contract nears expiration, OHVAG will be asked to review the accomplishments and determine if continued funding is warranted. Funds need to be appropriated whether or not they will be used. Staff recommends allocating \$50,000 to continue funding for the OHV website enhancement and media support program.

OHVAG Recommendation: At their June 1, 2012, meeting, the OHVAG voted unanimously to provide up to \$50,000 from the OHV Recreation Fund to continue the OHV website enhancements and media support program.

Current Status – BLM OHV Ambassador Program

The OHVA program has proven very successful in providing on-site management assistance to land managers, and providing important safety and responsible use messages to OHV riders. The OHVA meets the priorities established in the Board approved Trails Plan by providing a management and law enforcement presence, providing educational programs, and promoting coordinated volunteer opportunities. The current program is coordinated through the Bureau of Land Management (BLM)-Phoenix District Office and affects areas within the Phoenix urban interface. The BLM has maintained and built the program. They have borne staff and support costs. They have also established a good record of "best practices" that is now being shared with the new OHV Ambassador Program Expansion grant recipients. Currently the OHVA Program will be operating in the Kaibab and Coconino National Forests this summer and a full schedule of events are scheduled on the Prescott National Forest. Interest and support from land managers and OHV users is increasing in new areas of Arizona. A new unit will be working in the Tucson and Pinal County area soon and interested OHV users in the Payson and Wickenburg areas are forming groups to support the OHVA Program as well.

ATTACHMENT D.2.4.1
P.5

Arizona State Parks Board Action Report
Agenda Item #:

Staff has recommended to OHVAG that future OHVA Program expansion be considered in conjunction with other new project proposals and funded with the funds allocated for aid projects.

Staff recommends that \$155,200 be allocated from the OHV Recreation Fund to fund the BLM agreement to operate the Statewide OHV Ambassador Program, which will include funding a Statewide Program Coordinator, Statewide Program Administrator and operating costs.

OHVAG Recommendation: At their June 1, 2012, meeting, the OHVAG voted unanimously to concurred with the staff recommendation to the Parks Board that \$155,200 be allocated from the OHV Recreation Fund to fund the BLM agreement to operate the OHV Ambassador Program, which will include funding a Statewide Program Coordinator, Statewide Program Administrator and operating costs.

Current Status – ASP OHV In-House Projects

Staff is requesting an additional \$50,000 for State Parks OHV in-house projects. Staff will continue to purchase and wrap OHVA Program trailers for new grant funded OHVA units. In order to maintain consistency in the Program, staff may need to purchase some additional supplies for all OHVA units.

In addition, staff is creating a motorized trail maintenance program similar to the non-motorized program that has been very well received over the past ten years. Crews will be on contract with State Parks to provide maintenance on motorized trails. Staff may provide motorized trail maintenance equipment.

OHVAG Recommendation: At their June 1, 2012 meeting, the OHVAG voted to recommend to the Parks Board that \$50,000 be allocated for State OHV in-house projects.

Current Status – Recreational Trails Program

State Parks receives an annual allocation from the federal Recreational Trails Program (RTP) for motorized and non-motorized trail and education projects. For FY 2013 there is \$1,455,000 available for that purpose. The money is split evenly between motorized and non-motorized uses. Staff proposes to continue using the motorized portion to leverage state OHV funds for high priority on-the-ground and educational projects selected through the Statewide OHV Program Project Funding process.

Staff is proposing that the non-motorized portion be offered for trail and education projects through a competitive process. This will be in addition to the on-going State Park RTP Trail Maintenance Program where we provide state contracted trail crews for trail maintenance work.

Current Status – OHV/Ambassador FTE

Prior to FY 2008, staff that administered the federal Recreational Trails Program (non-motorized and motorized trails programs) and the Statewide OHV and Ambassador Program consisted of four full time positions. Due to budget reductions, legislated sweeps to program OHV operating funds, and the hiring freeze, staffing was reduced to one full time position. For FY 2013 there are no legislative sweeps anticipated and sufficient funds are available from the administration portion of the OHV Recreation

Arizona State Parks Board Action Report
Agenda Item #:

Fund to fund an additional full time position to assist with the administration of the Recreational Trails Program, the Statewide OHV Program and Statewide OHV Ambassador Program.

OHVAG Recommendation to Executive Staff: At their June 1, 2012 meeting, the OHVAG recommend using the OHV Recreation Fund to hire one full-time Planner II position to assist with the administration of the Recreational Trails Program, the Statewide OHV Program and Statewide OHV Ambassador Program.

Current Status – Travel Expenses

The OHVAG desires to represent the Statewide OHV Program at various statewide OHV events and assist staff in conducting project sites visits. The OHVAG feels these expenses fall under the OHV 12% administrative allocation, which are taken from the OHV community. These funds would be in addition to any travel reimbursement that the Parks Board might approve for all advisory committees. The OHVAG voted to recommend that \$10,000 be allocated from the OHV Recreation Fund administrative allocation to allow for reimbursement for travel expenses for OHVAG members to OHV events.

Staff does not concur with the OHVAG recommendation.

Time Frame:

Staff will act on the Parks Board recommendations beginning July 1, 2012.

Staff and Financial Resources:

The administration of the Recreational Trails Program, the Statewide OHV Program and Statewide OHV Ambassador Program is ongoing. Additional staff and financial resources for Program operations and support are addressed in this report under Current Status – OHV/Ambassador FTE.

Relation to Strategic Plan:

Resources Goal: To provide sustainable management of our natural, cultural, recreational, economic and human resources.

Relevant Past Board Actions:

The Parks Board allocated OHV Recreation Fund monies last at their meeting on June 23, 2011.

**Arizona State Parks Statewide Off-Highway Vehicle Program
Plan for FY 2013**

Arizona State Parks (ASP) manages a Statewide Off-Highway Vehicle (OHV) Program. The history of the program has been a proactive, big picture coordination of OHV issues in Arizona bringing together agencies, users and other stakeholders. Budget and staffing cuts dwindled the program to solely a grant administration of the OHV funds (AZ OHV Recreation Fund & Federal Recreational Trails Program).

AS OHV recreation escalates in Arizona and ASP stabilizes, the agency is committing to strengthening the management and promotion of responsible OHV recreation.

Priorities & Timeline

Current - October

Hire an OHV Program Coordinator

The main role of this position is be the liaison for ASP in OHV management, will convene partner agencies and users in planning processes, promote and market OHV use, manage the OHV Ambassador program and similar programs to be determined through consultation with partners to best serve the OHV community. The estimated timeline is to have a Coordinator on staff by October.

October

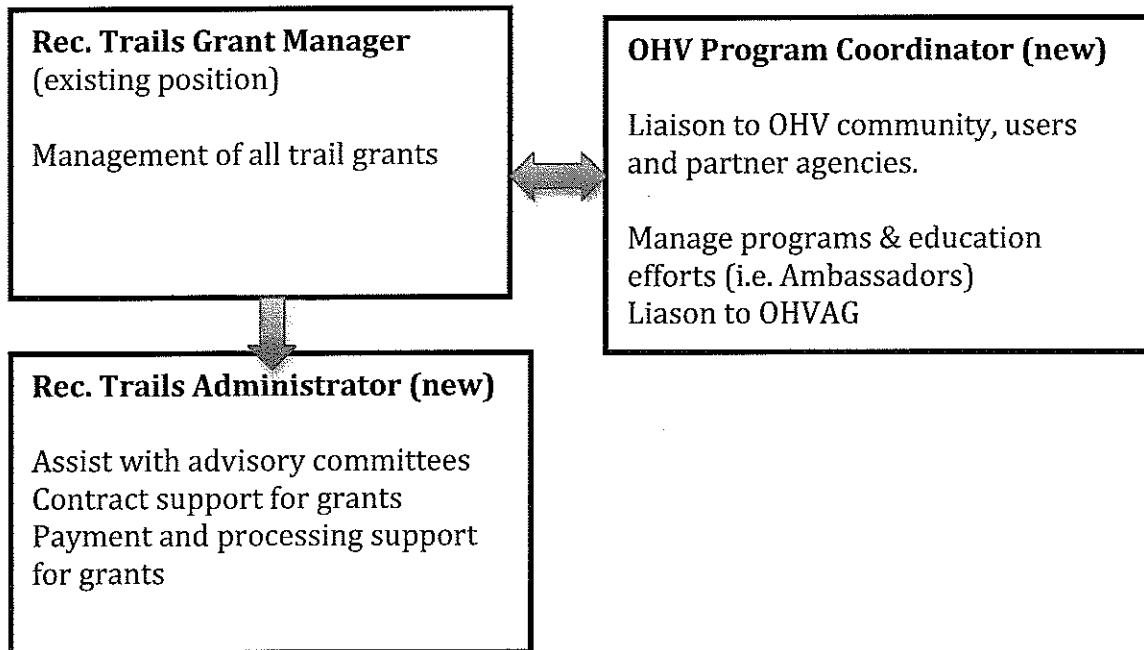
Host Statewide OHV Meeting to Relaunch ASP Program

Staff will host three meetings (in Phoenix, Flagstaff and Tucson) to engage partners and stakeholders in identifying priority areas for the OHV Program to direct efforts and reaffirm ASP's commitment to the OHV community. These meetings will involve presentations from key agencies and associations, facilitated discussions of ASP role and input on most effective make-up of OHV advisory committee.

November

Present to ASPB and Determine FY 2013 Work Plan

Compile results and discussions from the meetings. These results will be given to the Parks Board to determine potential changes to the Off Highway Vehicle Advisory Group (OHVAG) membership. The results will also help determine the Program Coordinators activities for the next year.



[ASP Announcement] EMPLOYMENT OPPORTUNITY AT ARIZONA STATE PARKS-PLANNER III, OHV COORDINATOR

From: Vicki L. Adney

Sent: Fri, Aug 3, 2012 at 9:12 am

To: Agency All Group

TO APPLY FOR THE PLANNER III, OHV COORDINATOR POSITION, PLEASE VISIT THE STATE OF ARIZONA'S "EXTERNAL" JOB BOARD AT:

<https://secure.azstatejobs.gov/pljb/azgovjobs/mainjb/applicant/index.jsp>

PLEASE CUT AND PAST THE ENTIRE LINK INTO THE ADDRESS WINDOW OF YOUR INTERNET BROWSER.

TYPE IN "AZPARKS" IN THE SEARCH CRITERIA WINDOW.

Please contact DiAnne Baune, Chief of Human Resources at (602) 542-6900, or at djonas.azstateparks.gov, or Vicki Adney, Personnel Manager at (602) 542-6919, or vadney@azstateparks.gov should you have questions or need assistance with your application.

**Planner III
Off-Highway Vehicle (OHV) Program Coordinator**

Arizona State Parks
1300 W. Washington St.
Phoenix, AZ 85007

Position: APR000966AAE
Grade: 21
Salary: \$39,983-\$68,155

Apply by Close of Business on August 22, 2012

Arizona State Parks Mission**

Managing and conserving Arizona's natural, cultural and recreational resources for the benefit of the people both in our parks and through our partners.

Arizona State Parks is seeking a highly skilled and motivated individual to serve as the Statewide OHV Program Coordinator.

This full time professional position offers a great opportunity for you to combine your knowledge of OHV recreation management, land management, and natural resources to promote safe and responsible use of OHVs and develop programs that promote resource protection, social responsibility and interagency cooperation.

JOB DESCRIPTION:

This position manages the Statewide OHV Program and is responsible for work of considerable difficulty: researching, analyzing, writing and implementing regional and statewide OHV planning documents; determining individual project objectives and goals; providing technical assistance to communities and land managers in addressing OHV recreation management issues.

The position prepares and implements short and long range plans and writes comprehensive reports, interpretation of research data and survey findings; attend and make presentations at Advisory Committee and State Parks Board meetings regarding program implementation, planning, management and policy issues; workshop creation and facilitation; preparation of planning documents relative to funding high priority grant projects; involvement with local, state, federal and tribal planners and the public; and development of statewide priorities, rating criteria, and policies and

procedures for various grant programs.

The position develops partnerships and coordinates multi-jurisdictional planning efforts with land management agencies and OHV interest groups; coordinates interagency and citizen organizations' actions in promoting responsible OHV recreation; evaluates implemented program plans and tasks for effectiveness; recommends and modifies plans based on agency and interest group needs; develops informational and educational publications, coordinates OHV website enhancements and media support program; and facilitates public meetings and training workshops.

The position requires extensive coordination and consultation with agencies, OHV interest groups and other individuals. Other responsibilities include report and budget preparation, development and administration of agreements, presentation of information, public speaking, volunteer recruitment and management, and site visits. The position implements all necessary policies and work programs to fulfill the position responsibilities.

KNOWLEDGE OF:

Research design and methodology
 Gathering and analyzing data
 Public involvement tools
 Public communications
 Short and long-range planning requirements for recreational, environmental and socio-economic issues
 OHV issues and management
 Natural resource management
 Involvement with Local, state and federal & tribal decision-making processes and regulatory statutes
 Conservation principles
 Group dynamics
 Geographic information systems
 Open meeting laws
 Budgeting & Financial management
 Environmental ethics
 Volunteer management

SKILL IN:

Designing & conducting research models
 Multi tasking, multi-project management
 Research, policy development and conceptualize and analyze complex data
 Writing plans and reports
 Writing, negotiating, and administering contracts and agreements
 Oral and written communication
 Use of computer for word processing, data analysis and geospatial applications
 Planning and organization
 Presentations and public speaking
 Maintaining interpersonal relationships
 Public relations
 Map reading/making

ABILITY TO:

Research trends and analyze data in the preparation of program recommendations
 Prepare & implement comprehensive short and long planning documents
 Develop policies & best practices
 Plan and manage budgets
 Effectively work with OHV interest groups, partners, stakeholders and public land management agencies
 Administer funds and agreements in compliance with state policies and procedures
 Implement work duties in accordance with state and federal policies and procedures
 Manage and lead subordinates & volunteers
 Effectively facilitate public meetings & trainings; develop informational and educational publications
 Effectively and efficiently work with advisory groups
 Traverse (walk & drive) recreational trails and rough terrain
 Comply with the open meeting law
 Meet benchmarks/deadlines
 Coordinate OHV website enhancements and media support program
 Collaborate with internal and external partners
 Ability to work independently and as a member of a team; resolve conflicts
 Stay overnight frequently statewide and occasionally out of state; drive long distances; camp outside in remote areas.
 Ability to work occasional weekends & holidays

Requires possession of and ability to retain a current, valid state-issued driver's license appropriate to the assignment. Employees who drive on state business are subject to driver's license record checks, must maintain acceptable driving records and must complete any required driver training (see Arizona Administrative Code R2-10-207.12.)

SELECTIVE PREFERENCES

1-3 years experience in professional planning or natural resource management

A Bachelor's degree in: natural resource management, forestry, conservation, outdoor recreation, land use planning or related field

All newly hired employees are subject to the E-Verify Employment Eligibility Verification Program.

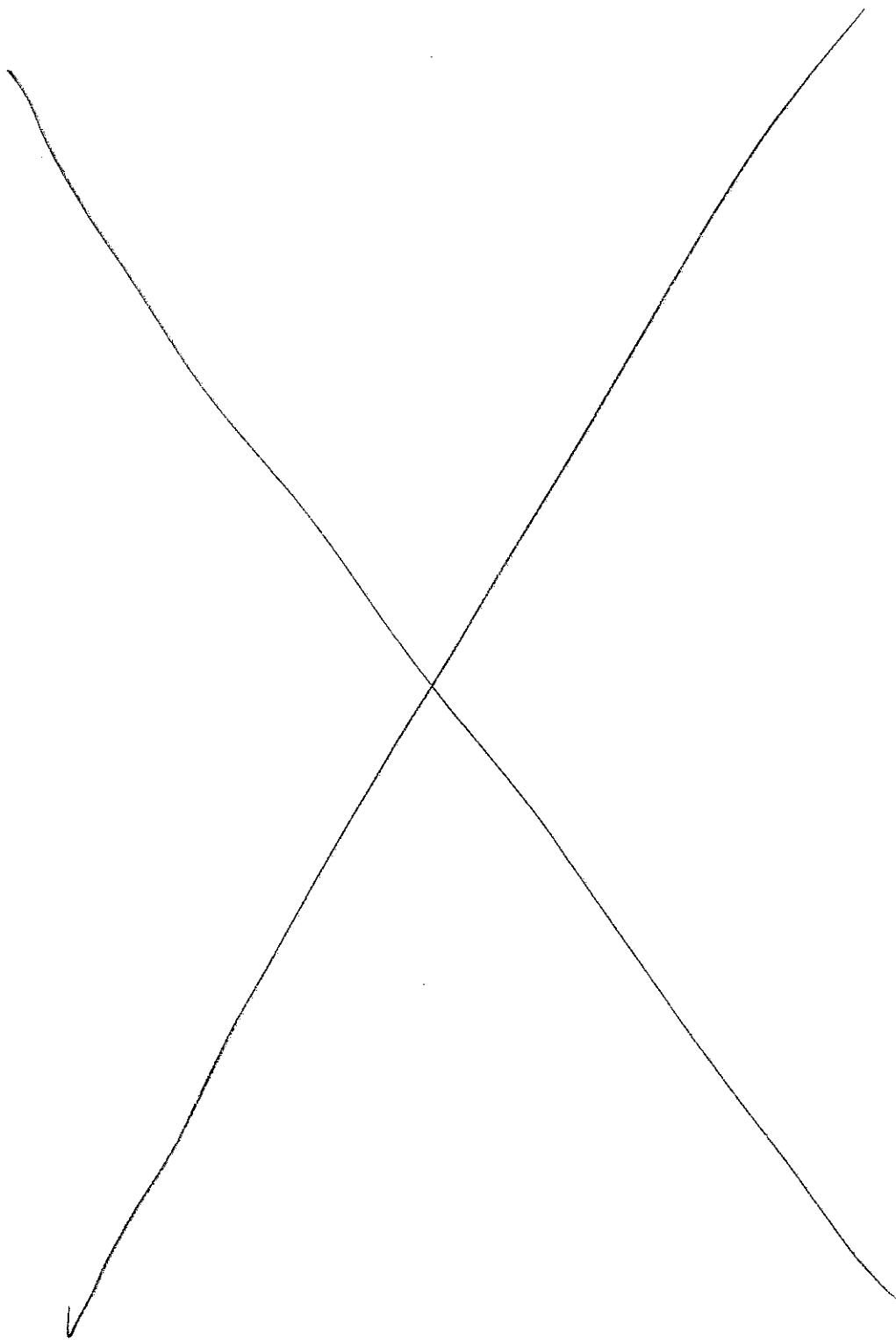
Job Benefits

The State of Arizona offers an outstanding comprehensive benefits package including:

- *Up to 21 days vacation
- *12 sick days with accumulation benefits
- *10 paid holidays
- *Participation in the nationally recognized Arizona State Retirement System *** New state employees hired on or after July 20, 2011 are subject to waiting periods.
- *Deferred Compensation
- *Superior health care options *** Insurance benefits for new state employees hired on or after July 20, 2011 are subject to a 90-day waiting period.
- *Vision care, dental care, pharmacy benefits, and flexible spending account (options available)
- *Life, long-term disability, and short-term disability insurance options are available
- *Discounted auto and/or home insurance
- *Employee Assistance Program
- *Wellness Program
- *Many more benefit programs are available

Vicki Adney, PHR
Personnel Manager

Phone: (602) 542-6919
Email: vadney@azstateparks.gov
Web: <http://AZStateParks.com>



[ASP Announcement] EMPLOYMENT OPPORTUNITY AT ARIZONA STATE PARKS-PLANNER II, RECREATIONAL TRAILS PLANNER

From: Vicki L. Adney

Sent: Fri, Aug 3, 2012 at 10:40 am

To: Agency All Group

TO APPLY FOR THE PLANNER II, RECREATIONAL TRAILS PLANNER POSITION, PLEASE VISIT THE STATE OF ARIZONA'S "EXTERNAL" JOB BOARD AT:

<https://secure.azstatejobs.gov/pljb/azgovjobs/mainjb/applicant/index.jsp>

PLEASE CUT AND PAST THE ENTIRE LINK INTO THE ADDRESS WINDOW OF YOUR INTERNET BROWSER.

TYPE IN "AZPARKS" IN THE SEARCH CRITERIA WINDOW.

Please contact DiAnne Baune, Chief of Human Resources at (602) 542-6900, or at djonas.azstateparks.gov, or Vicki Adney, Personnel Manager at (602) 542-6919, or vadney@azstateparks.gov should you have questions or need assistance with your application. II

**Planner II
Recreational Trails Planner**

Arizona State Parks
1300 W Washington
Phoenix, AZ 85007

Position: APR000968AAN

Grade: 19

Salary: \$33,435-\$56,964

Apply by Close of Business on August 22, 2012

Arizona State Parks Mission**

Managing and conserving Arizona's natural, cultural and recreational resources for the benefit of the people both in our parks and through our partners.

This position lends support to the Grant Programs Coordinator and OHV Coordinator.

This position will assist the Grant Programs Coordinator and OHV Coordinator with the following: researching, analyzing, writing and implementing regional and statewide recreational trail planning and grant documents;

This position will coordinate and attend Advisory Committee meetings to include preparing agendas, meeting materials, and meeting minutes.

The position will assist in preparing and implementing short and long range plans and writing comprehensive reports, interpreting of research data and survey findings; make presentations at Advisory Committee and State Parks Board meetings regarding grant program implementation, planning, management and policy issues; workshop creation and facilitation; preparation of planning documents relative to funding high priority grant projects; involvement with local, state, federal and tribal planners and the public; and development of statewide priorities, rating criteria, and policies and procedures for various grant programs.

Other responsibilities include report and budget preparation, development and administration of agreements, presentation of information, public speaking, volunteer recruitment and management, and site visits. The position implements all necessary policies and work programs to fulfill the position responsibilities.

KNOWLEDGE OF:

Grant Administration and Writing
Research design and methodology
Gathering and analyzing data
Public involvement tools
Public communications
Short and long-range planning requirements for recreational, environmental and socio-economic issues
OHV and Recreational Trail issues and management
Natural resource management
Involvement with Local, state and federal & tribal decision-making processes and regulatory statutes
Conservation principles Environmental ethics
Group dynamics Volunteer management
Geographic information systems
Open meeting laws
Budgeting & Financial management

SKILL IN:

Designing & conducting research models
Multi tasking, multi-project management
Research, policy development and conceptualize and analyze complex data
Writing plans and reports
Writing, negotiating, and administering contracts and agreements
Oral and written communication
Use of computer for word processing, data analysis and geospatial applications
Planning and organization
Presentations and public speaking
Maintaining interpersonal relationships
Public relations
Map reading/making

ABILITY TO:

Research trends and analyze data in the preparation of program recommendations
Prepare & implement comprehensive short and long planning documents
Develop policies & best practices
Plan and manage budgets
Effectively work with OHV and Recreational Trail interest groups, partners, stakeholders and public land management agencies
Administer funds and agreements in compliance with state policies and procedures
Implement work duties in accordance with state and federal policies and procedures
Manage and lead subordinates & volunteers
Effectively facilitate public meetings & trainings; develop informational and educational publications
Effectively and efficiently work with advisory groups
Traverse (walk & drive) recreational trails and rough terrain
Comply with the open meeting law
Meet benchmarks/deadlines
Coordinate OHV website enhancements and media support program
Collaborate with internal and external partners
Ability to work independently and as a member of a team; resolve conflicts
Stay overnight frequently statewide and occasionally out of state; drive long distances; camp outside in remote areas.
Ability to work occasional weekends & holidays

Requires possession of and ability to retain a current, valid state-issued driver's license appropriate to the assignment. Employees who drive on state business are subject to driver's license record checks, must maintain acceptable driving records and must complete any required driver training (see Arizona Administrative Code R2-10-207.12.)

SELECTIVE PREFERENCES

1-3 years experience in professional planning or natural resource management

A Bachelor's degree in: natural resource management, forestry, conservation, outdoor recreation, land use planning or related field

All newly hired employees are subject to the E-Verify Employment Eligibility Verification Program.

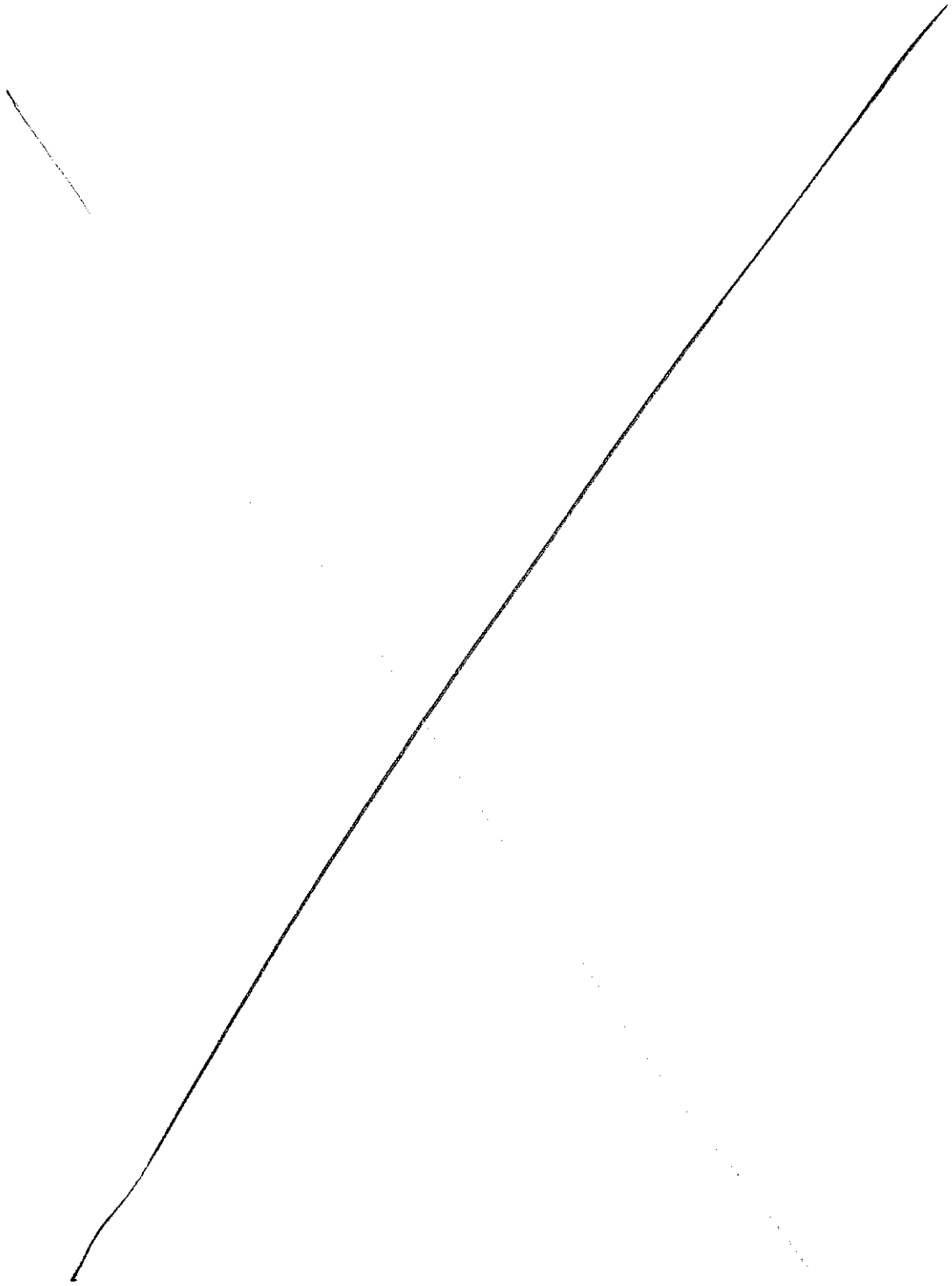
Job Benefits

The State of Arizona offers an outstanding comprehensive benefits package including:

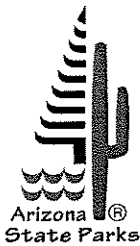
- *Up to 21 days vacation
- *12 sick days with accumulation benefits
- *10 paid holidays
- *Participation in the nationally recognized Arizona State Retirement System *** New state employees hired on or after July 20, 2011 are subject to waiting periods.
- *Deferred Compensation
- *Superior health care options *** Insurance benefits for new state employees hired on or after July 20, 2011 are subject to a 90-day waiting period.
- *Vision care, dental care, pharmacy benefits, and flexible spending account (options available)
- *Life, long-term disability, and short-term disability insurance options are available
- *Discounted auto and/or home insurance
- *Employee Assistance Program
- *Wellness Program
- *Many more benefit programs are available

Vicki Adney, PHR
Personnel Manager

Phone: (602) 542-6919
Email: vadney@azstateparks.gov
Web: <http://AZStateParks.com>



Off-Highway Vehicle Advisory Group Action Report
Agenda Item #: E-2



Title: Discuss and Recommend Changes to the OHV
Project Grant Criteria and Evaluation Form
Staff Lead: Doris Pulsifer, Chief of Resources & Public Programs
Date: August 10, 2012

Recommended Motion:

A motion may be developed based on the discussion.

Status to Date:

Staff developed a project evaluation form that provides a quantitative analysis of projects based on the priorities for project selection identified in the off-highway vehicle statute A.R.S. §28-1176(H) and the Arizona Trails 2010: Statewide Motorized and Non-Motorized Trails Plan. OHVAG reviewed the form and developed a bonus category that provided points for projects that included "on the ground" improvements and approved the form at their meeting on January 11, 2012. The form was used to determine the priority for funding projects submitted by the March 16, 2012 deadline. At their June 12, 2012 meeting the Parks Board directed staff to develop a grant criteria and review system for their review and approval prior to the next grant cycle.

OHVAG may suggest additions and/or changes to the form and may determine how it could be used in the project selection process. The discussion may include recommendations on project application requirements and considerations for funding future projects, such as a maximum project award, proof of user community support, and other bonuses for projects that benefit the users who purchase the indicia (sticker) required by statute.

Time Frame:

Staff will present the grant criteria and evaluation form to the Arizona Outdoor Recreation Coordinating Commission (AORCC) at their August 15, 2012 for their comments. The OHVAG and AORCC recommendations will be incorporated into a final review system that will be presented to the Parks Board at their September 20, 2012 meeting.

Staff and Financial Resources:

Tasks fall within the normal process of administering grant projects.

Relation to Strategic Plan:

Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

Relevant Past Board Actions:

At their June 12, 2012 meeting the Parks Board directed staff to develop a grant criteria and review system for their review and approval prior to the next grant cycle. Also at the June 12, 2012 meeting the Parks Board determined that OHV grant applications must be reviewed by OHVAG, AORCC, and staff and all recommendations will be presented to the Parks Board for final action.

Off-Highway Vehicle Advisory Group Action Report
Agenda Item #: E-2

Attachments:

E.2.a – Criteria Form Examples

E.2.b – Cost Breakdown Forms Examples

Current evaluation form will be provided at the meeting.

Recommended Motion:

OHVAG Members	Aye	Nay	Absent	Abstain	Comments
John Savino	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Moore	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Don French	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pete Pfeifer	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebecca Antle	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thomas McArthur	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Approve ☐

Deny ☐

Amend ☐

Amend as follows:

Committee Questions/Comments:

Statewide OHV Program Project Scoring Criteria – February 2012

Statewide OHV Program project grants are awarded to projects that best meet the needs identified in the "Arizona Trails 2010 State Motorized and Non-motorized Trails Plan". This plan is updated every five years based on input from trail users and land managing agencies in Arizona.

Projects are scored and prioritized based on the motorized priorities identified in the 2010 Trails Plan. Available funds are awarded on the basis of (1) Meeting High Priority Needs and (2) Good Use of the Funds. To give a proposed project the best opportunity to score points, the applicant must understand what elements (scope of work) should be included in the project to satisfy specific priorities in the Trails Plan. The applicant must provide a written description describing the project and how the proposed elements satisfy those priorities.

1. First Level Priority Components A. Protect Access to Trails/Acquire Land for Public Access.	Does your project include this component? YES (X) NO () If YES, briefly explain:	List Scope Items And Estimated Budget Associated With This Component
<p><u>Issue:</u> Access refers to the ability of the user to get to the trailhead or area where Recreational opportunities exist. Protecting access to unauthorized or "illegal" routes is not considered part of this issue; state and federal agencies will evaluate unauthorized routes as part of their designation process. Access is being diminished due to land agency closure of trails; air quality ordinances; urban development limiting trail access or use; private landowners closing access roads citing destruction of property, littering, and disrespectful behavior; and variation in rules and trail designations that cross private, public and state lands.</p> <p>Closure of designated trails and routes without providing other designated routes in the same area leads to overuse and impacts in new areas.</p>	<p>RANCHER SMITH HAS AGREED TO ALLOW OHVs TO CROSS HIS PROPERTY TO GET TO THE BEAR WALLOW OHV TRAIL IN RETURN FOR INSTALLING CATTLE GUARDS AT BOTH ENTRANCES TO HIS PROPERTY</p>	<p>INSTALL CATTLE GUARD (2) \$9000</p>

ATTACHMENT B-1.2

29

**Statewide OHV Program
Project Scoring Criteria – February 2012**

<p>Access is also an issue of trail/route connectivity between jurisdictions, especially regarding the use of trails and roads on Arizona State Trust Land to access adjacent federal lands. Protecting access is the highest priority for the motorized trail user.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Implement more comprehensive planning with projections into the future to identify unprotected access points for designated trails and routes, and acquire land for existing and proposed trails and trail access, easements, and rights-of-ways. • Permanently secure access to designated trails, routes, trailheads, and across private and State Trust lands. • Consider increased trail access and parking near urbanized areas. • Coordinate with private landowners on trail issues and solutions. • Work with land management and law enforcement agencies to provide consistent trail signage and enforcement of laws and regulations across jurisdictions. • Treat staging areas and high use unpaved roads for dust mitigation in areas of concern. • When considering closing a route, first research the feasibility of redesigning the trail to correct design flaws or protect resources; plan for increased use on adjacent trails. 		
---	--	--

**Statewide OHV Program
Project Scoring Criteria – February 2012**

B. Maintain and Renovate Existing Trails and Routes	Does your project include this component? YES (X) NO () If YES, briefly explain:	List Scope Items And Estimated Budget Associated With This Component
<p><u>Issue:</u> Many motorized trails and routes are perceived as eroded or poorly aligned, and a top motorized trail priority is to keep existing trails in good condition. Trails are eroded due to natural causes, overuse, improper design or lack of regular maintenance. Often badly eroded or aligned trails cause users to create unauthorized alternate routes.</p> <p>Land agencies are currently in the process of officially designating trails and routes that are appropriate for recreational motorized use; these "designated" trails and routes will need to be renovated and maintained. Renovation of a trail provides opportunity to address and/or mitigate any resource impacts caused by trail use. Trash and litter was identified as one of the public's biggest concerns. Also, with increased OHV use, open mine shafts are an ongoing public safety issue.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Identify and take action on reconstruction and maintenance need of designated motorized trails and routes. • Incorporate sustainable trail design when realigning, renovating or maintaining trails. 	<p>RENOVATE 5.7 MILES OF THE BEAR WALLOW TRAIL TO IMPROVE DRAINAGE AND ADD CULVERTS AS NEEDED. THIS WILL REDUCE THE NEED FOR FUTURE MAINTENANCE AND CREATE A SAFER TRAIL.</p> <p>CLOSE TWO MINE ENTRANCES NEAR THE BEAR WALLOW TRAIL FOR THE SAFETY OF TRAIL USERS.</p>	<p>TRAIL RENOVATION \$53,100</p> <p>MINE CLOSURE \$9000</p>

**Statewide OHV Program
Project Scoring Criteria – February 2012**

<ul style="list-style-type: none"> • Provide education about the litter problem (Pack it in—Pack it out); provide trash bags other litter control means; partner with volunteer groups such as OHV clubs and organizations—Keep Arizona Beautiful • Identify open mine shafts on, and surrounding, motorized routes and implement proper safety precautions such as signage, fencing and permanent closure of shafts. Coordinate with wildlife officials when considering mine shaft closures. • Develop programs, including use of volunteers, to provide routine upkeep of designated trails and routes. • Consider resource protection needs during any trail renovation. 		
--	--	--

**Statewide OHV Program
Project Scoring Criteria – February 2012**

C. Mitigate and Restore Damage to Areas Surrounding Trails, Routes, and Areas	Does your project include this component? YES (X) NO () If YES, briefly explain:	List Scope Items And Estimated Budget Associated With This Component
<p><u>Issue:</u> Arizona is experiencing a rapid increase of OHV users, many new to the activity and to Arizona's unique environments. A number of motorized users simply don't understand and/or have a lack of appropriate trail ethics. Cross-county travel occurs and unauthorized trails are created which adversely affect wildlife habitat, watersheds, cultural resources, grazing and other multiple-use activities. Managers perceive damage to vegetation and soil erosion along motorized routes as serious problems. In addition, portions of the state are out of air quality compliance for particulate matter (PM-10/dust) and OHVs contribute to the issue.</p> <p>Protection of Arizona's natural and cultural resources is important to both the public and land managers. Mitigating and restoring damage to the environment surrounding trails and routes is a high priority issue for trail users and land managers, based on 2008 survey results. Mitigation includes trail and area closures, signage, fencing and other barriers, restoration of the land, revegetation, treatment for the spread of invasive species, dust mitigation, prevention of impacts to wildlife and their habitats, and protection of water quality. Mitigation and restoration actions address environmental impacts after they occur; prevention and protection actions address impacts before they occur. Several of the other priority</p>	<p>CLOSE HILLSIDES NEAR BEAR WALLOW TRAIL AND REVEGETATE. UNAUTHORIZED HILL CLIMBING HAS ERODED THE HILLSIDE. BOULDERS WILL BE PLACED AT THE BASE OF THE HILL AND THE HILLSIDE WILL BE PLANTED WITH NATIVE VEGETATION.</p>	<p>REVEGETATION \$8750</p>

Statewide OHV Program Project Scoring Criteria – February 2012

<p>recommendations, such as Establish/Designate Trails, Maintain/Renovate Trails, Increase on the ground Management/Renovate Presence/Law Enforcement, Signage, Education, and Promote Comprehensive Planning, address protecting natural and cultural resources before damage occurs.</p>	<p><u>Actions:</u></p> <ul style="list-style-type: none"> • Rectify or reduce existing damage caused by off-highway vehicles, to natural (vegetation, wildlife, water, soils) or cultural (prehistoric, historic, archaeological) resources or the environment surrounding OHV trails and areas. This may include land restoration, revegetation, invasive species treatment, long-term rehabilitation, barriers, route realignments, or closures. • Mitigation should be part of any trail or route development or renovation. <p><i>Reduce the need for mitigation and restoration through prevention activities such as:</i></p> <ul style="list-style-type: none"> • Seek innovative ways to provide education and interpretive signage on the area's environment. Kiosks and shelters are a good way to draw attention to interpretive materials, which could inform visitors about conservation practices, treading lightly on the land, and the ethics of watching wildlife to minimize disturbance. Signs, maps and other materials should emphasize the 		
--	---	--	--

**Statewide OHV Program
Project Scoring Criteria – February 2012**

<p>need for users to stay on designated roads and trails.</p> <ul style="list-style-type: none"> • Provide visitors with pull-outs, viewing blinds and platforms, observation towers, and boardwalks where appropriate to enhance visitor experiences and reduce impacts and disturbances to wildlife and sensitive areas. • Delineate camp areas on long-distance and heavily used trails to focus impacts in one established area, leaving the surrounding area undamaged. • Minimize impacts of OHV use on grazing and other land uses. • Maintain viable wildlife habitats and linkages through identification and protection of sensitive areas and important wildlife corridors. • Explore and implement solutions to reducing particulate matter due to trail/route use, such as dust suppressants. 		
---	--	--

**Statewide OHV Program
Project Scoring Criteria – February 2012**

D. Establish and Designate Motorized Trails, Routes, and Areas	Does your project include this component? YES (X) NO () If YES, briefly explain:	List Scope Items And Estimated Budget Associated With This Component
<p><u>Issue:</u> Many Motorized roads, trails, and areas currently in use have not been officially designated for motorized use in Arizona. Many OHV routes were once mining, logging or ranch roads, or decades-old exploratory jeep trails. They weren't designed or built for the heavy recreational uses they now accommodate and most were never cleared for environmental or cultural concerns. Very few motorized trails were designed to provide the varied and challenging opportunities desired by the OHV user.</p> <p>The evaluation and designation step for officially establishing motorized trails and routes, currently being implemented by the BLM and Forest Service, is a high priority for both federal and state land managers and motorized trail users. This step determines which routes (previously authorized or unauthorized) will be part of the official transportation system, and includes evaluation of the route for environmental or cultural impacts, trail use an activity types, feasibility to implement ongoing management (maintenance, enforcement, resource protection, etc.), and public involvement. Implementation of the designation process will also protect access to many existing trails and routes, and will close routes that cannot meet agency standards.</p> <p>Cities, towns and counties do not usually provide OHV recreation opportunity in Arizona – there is a lack of managed OHV destinations near large</p>	<p>CONDUCT THE ENVIRONMENTAL ASSESSMENTS NECESSARY TO ADD 20 MILES OF MULTIPLE USE TRAILS TO THE BEAR WALLOW OHV AREA. TRAILS HAVE BEEN TRADITIONALLY USED BY LOCAL RESIDENTS. THIS WILL DOUBLE THE AVAILABLE TRAILS IN THIS AREA.</p>	<p>ENVIRONMENTAL ASSESSMENTS</p> <p>\$75,000</p>

Statewide OHV Program Project Scoring Criteria – February 2012

<p>urban centers. There are only two public sites in Arizona that have an area designed specifically for youth OHV riding. There is an increasing population of motorized users with physical disabilities dependent on the use of motorized vehicles for travel "to get into the backcountry."</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Inventory, evaluate and designate motorized trails, roads and areas. • Before designation, conduct environmental assessments and cultural clearances on all motorized routes. Close existing routes that cannot meet agency standards. • Inform the public, through press releases, maps and websites, as soon as OHV routes and trails are officially designated. Involve users in the designation process. • Establish a variety of OHV recreation opportunities that are important to the trail user public including loop trails, trails that offer challenge an technical driving opportunity, scenic backcountry roads maintained for passenger vehicles, and cross-country travel areas. • Develop OHV connectors and networks to create loop trails or provide longer rides. • Make trails and routes accessible for individuals with physical disabilities. • Encourage or provide preference to cities and counties to become active in OHV management; to provide OHV sites and beginner riding areas near population centers. 		
--	--	--

**Statewide OHV Program
Project Scoring Criteria – February 2012**

1. Second Level Priority Components	Does your project include this component? YES (X) NO () If YES, briefly explain:	List Scope Items And Estimated Budget Associated With This Component
<p>A. Increase On-The-Ground Management Presence and Law Enforcement</p> <p>Issue: Enforcing rules and regulations on trails, routes areas is a high priority for motorized trail users and land managers. There is a lack of on-the-ground management presence and self-policing for safety, information, education and enforcement activities. There is a lack of adequate law enforcement to sufficiently meet resource protection needs and reduce dust emissions. There is no effective mechanism for the public to report illegal operators in a timely manner to appropriate law enforcement agencies. Trail laws and regulations are often unknown or ignored by users. Land managers do not have the staff or time to effectively monitor trails and users or educate recreationists. There is a need for increased search and rescue efforts in conjunction with OHV use due to lost, injured, and/or unprepared users.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> With new OHV laws in place, implement a well-coordinated effort across jurisdictions to maximize effort and impact. This coordinated effort should be centralized so there is a consistent enforcement direction and interpretation. 	<p>CONSTRUCT A SITE HOST PAD AT THE ENTRANCE TO THE BEAR WALLOW OHV AREA. PROVIDE ELECTRIC HOOKUP.</p>	<p>SITE HOST PAD \$7000</p>

**Statewide OHV Program
Project Scoring Criteria – February 2012**

<ul style="list-style-type: none"> • Encourage State and counties to provide assistance on federal lands for law enforcement. • Federal agencies should increase on the ground enforcement efforts, particularly for resource protection. • Educate courts to provide consistency regarding sentencing (e.g., fines, education programs, community service). Heavier fines for repeat offenders are encouraged. • Identify enforcement contacts or install complaint registers for trail users to report information. • Increase staff through a variety of means including ranger presence, law enforcement presence, volunteers, and site hosts. • Promote volunteer programs with clubs and individuals to monitor trail use and educate users regarding rules and regulations (e.g., OHV Ambassadors/peer patrols). • Agency personnel are encouraged to coordinate law enforcement training programs. 		
---	--	--

**Statewide OHV Program
Project Scoring Criteria – February 2012**

B. Provide and Install Trail/Route Signs	Does your project include this component? YES (X) NO () If YES, briefly explain:	List Scope Items And Estimated Budget Associated With This Component
<p><u>Issue:</u> Properly placed signs can keep users on designated trails and routes and inform users why this is important. Users require a number of different kinds of signage to safely and enjoyably pursue their trail experience. There is a lack of adequate signage on motorized routes and areas. Federal land managers are currently in the process of establishing designated motorized routes and are sometimes apprehensive to install signs until designations are complete. Signs are continuously damaged and vandalized and need frequent replacement. There are inconsistent inter-agency standards for signage.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Install locator signs that lead people to trailheads and parking areas, directional signs along the trail, destination signs to let people know they have reached end points, interpretive signs that describe the natural or cultural history of the area, educational signs explaining why environmental and cultural protections are required, and regulatory signs that explain the rule of conduct. • Adopt consistent interagency universal standards for signage. • Develop bilingual signage and information. Enlist the help of volunteers to routinely monitor and replace signs as needed. To reduce vandalism, visibly advertise that these signs were installed by volunteers from "X" Club". 	<p>TRAILS DESIGNATED IN THE TRAVEL MANAGEMENT PLAN ON THE BEAR WALLOW RANGER DISTRICT WILL BE SIGNED.</p>	<p>SIGNAGE \$23,500</p>

**Statewide OHV Program
Project Scoring Criteria – February 2012**

C. Provide Maps and Trails Information	Does your project include this component? YES () NO () If YES, briefly explain:	List Scope Items And Estimated Budget Associated With This Component
<p><u>Issue:</u> Trail users need information and accurate maps that inform them where designated trails exist. Accurate, up to date maps and trail information are difficult to find. There are a limited number of comprehensive OHV trail maps in Arizona, as well as site-specific maps. Federal land managers are currently in the process of establishing designated motorized routes and are sometimes apprehensive to distribute maps until designations are complete. Many current maps do not include routes that cross State Trust lands.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Develop interim maps with current date listed until route designations are complete. • Post maps and information on agency websites and trailhead kiosks so they are widely accessible. • Develop bilingual maps and information. • Provide GPS coordinates, rules and laws, and other responsible riding information on maps. • Coordinate and enter into negotiations with the State Land Department to include on maps the key OHV routes that cross State Trust lands. • Agencies and/or the private should establish a central repository for maps with a database manager to ensure accuracy and consistency. This would increase GIS effectiveness and efficiency. Overlays of interest could be kept low to encourage a wider distribution and use. 	<p>A MAP WILL BE PRODUCED TO IDENTIFY ALL AVAILABLE TRAILS IN THE BEAR WALLOW OHV AREA. DISPENSERS WILL BE ATTACHE TO THE KIOSK AND A LARGER MAP WILL BE ON DISPLAY ON THE KIOSK. THE MAPS WILL BE AVAILABLE TO DOWNLOAD FROM THE FS WEBSITE. GPS COORDINATES FOR MAJOR INTERSECTIONS WILL BE PROVIDED.</p>	<p>MAPS \$15,000</p>

**Statewide OHV Program
Project Scoring Criteria – February 2012**

D. Provide Educational Programs	Does your project include this component? YES (X) NO () If YES, briefly explain:	List Scope Items And Estimated Budget Associated With This Component
<p><u>Issue:</u> Trail users who lack proper trail etiquette and environmental ethics can detract from other trail users' recreation experience and negatively impact the environment.</p> <p>Current education efforts are insufficient to meet the need for effective responsible user education (need to target residents, visitors, dealers, buyers, and rental businesses), resulting in negative impacts to land and water resources, cause site closures, and contribute to the negative perception of OHV use. Many users are unaware of new laws relating to dust restrictions, vehicle operation, and registration of vehicles. More well placed educational materials and targeted programs may reduce the need for increasing law enforcement efforts.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Develop consistent responsible use messages and promote through websites and mass media, and provide OHV related articles for newspapers, magazines, and newsletters. • Compile a comprehensive list of OHV laws and regulations and also prepare and publicize condensed versions (e.g., brochures, FAQs). • Partner with motor sport dealer businesses to educate motor vehicle buyers and renters. 	<p>THE BEAR WALLOW ATV RIDERS WILL DEVELOP AND CONDUCT A PROGRAM TO DISTRIBUTE SAFE AND RESPONSIBLE USE MATERIALS THROUGH LOCAL OHV DEALERS AND WORK WITH THEIR STAFF TO PROMOTE SAFE OHV USE.</p>	<p>BWAR DEALER OUTREACH PROGRAM</p> <p>\$5000</p>

**Statewide OHV Program
Project Scoring Criteria – February 2012**

<ul style="list-style-type: none"> • Develop and implement an approved State OHV curriculum. • Incorporate OHV recreation use into driver education and school youth programs. • Improve posting of regulations at trailheads and along routes. • Maintain and use OHV interest mailing list to announce new information, messages, policies and regulations. 		
---	--	--

**Statewide OHV Program
Project Scoring Criteria – February 2012**

1. Third Level Priority Components	Does your project include this component? YES (X) NO () If YES, briefly explain:	List Scope Items And Estimated Budget Associated With This Component
<p>A. Develop Support Facilities</p> <p><u>Issue:</u> In addition to the actual trail corridor, users require support facilities to aid in the area's use and activities. Support facilities can include restrooms, parking areas, kiosks, water faucets, picnic and campsites, shelters, wildlife viewing blinds and platforms.</p> <p>Well-designed support facilities increase the user's experience and satisfaction along with protecting the natural resources, including keeping areas clean and free of litter and waste. Many users do not know land ownership information and facilities help demonstrate the area is "managed" and "owned" by someone.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Develop trailheads with adequate parking areas and litter control (such as individual litter bags), and where appropriate, restrooms, drinking water, and/or other management features such as a sign-in register. • Develop picnic sites or campsites in conjunction with the trailhead, where appropriate. • Develop a volunteer host campsite to assist with on the ground presence and user contact. 	<p>BEAR WALLOW RD WILL ADD A RESTROOM, PICNIC TABLES AND GRILLS TO THE STAGING AREA AT THE BEAR WALLOW OHV AREA. THIS WILL MITIGATE THE ENVIRONMENTAL IMPACT THAT HIGH USE HAS HAD ON THE AREA.</p> <p>THE PARKING AREA WILL BE EXPANDED TO ACCOMMODATE FIVE MORE VEHICLES WITH TRAILERS.</p>	<p>SUPPORT FACILITIES</p> <p>\$82,000</p>

**Statewide OHV Program
Project Scoring Criteria – February 2012**

<ul style="list-style-type: none">• Support facilities should be accessible to all users; comply with ADA guidelines.• Consider facilities along long-distance trails, such as viewing platforms, shelters or planned campsite that could be used to reduce impacts to surrounding areas.		
--	--	--

**Statewide OHV Program
Project Scoring Criteria – February 2012**

B. Promote Coordinated Volunteerism	Does your project include this component? YES (X) NO () If YES, briefly explain:	List Scope Items And Estimated Budget Associated With This Component
<p><u>Issue:</u> Volunteers are a valuable supplement to an agency's labor force. Based on the Random Household survey, more than half of core motorized trail users are willing to volunteer, and 90% of the motorized Involved Users, many of which are club members, are willing to volunteer. During <i>2010 Trails Plan Workshops</i>, users requested greater use of their public service and to "bring back adopt-a-trail."</p> <p>Land managers desire increased use of volunteers but lack the time to effectively coordinate, manage, and train volunteers to use them to their potential. Some agencies hesitate to use OHV volunteers due to a perceived liability of the activity.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Recognize and support the need to allocate staff time to coordinate volunteers. • Seek grants and partnerships to support volunteers. • Enlist a volunteer to take a leadership role or be the liaison between the agency and volunteers, and to coordinate trail projects. • Provide volunteer trainings for trail maintenance and monitoring, leadership and coordination, and specialized skills. • Individual Ranger Districts and Field Offices should establish local cadres of OHV ambassadors or peer patrols to increase the volunteer force and on the ground presence. 	<p>THE BEAR WALLOW ATV RIDERS WILL PURCHASE EQUIPMENT AND MATERIALS TO ASSIST THE BEAR WALLOW RD IN MAINTAINING TRAILS, FENCES AND TRAIL SIGNS IN THE BEAR WALLOW OHV AREA.</p>	<p>TRAIL SUPPORT TEAM \$9500</p>

**Statewide OHV Program
Project Scoring Criteria – February 2012**

C. Promote Comprehensive Planning and Interagency Coordination	Does your project include this component? YES () NO (X) If YES, briefly explain:	List Scope Items And Estimated Budget Associated With This Component
<p><u>Issue:</u> Interagency cooperation and consistency, and regional trail planning was a common theme throughout the <i>2010 Trails Plan Workshops</i>. Better communication between agencies is important to ensure interconnectivity between trail systems, securing access from encroaching development, trail signage and regulation standardization, and sharing enforcement resources. Interagency planning and coordination is especially important for the protection of natural and cultural resources, particularly for ecosystems and wildlife corridors.</p> <p>There is a lack of planning for OHV recreation near population centers, and need to implement best management practices for OHV recreation in Arizona. "Seamless" transitions of trails and routes across jurisdictions is especially important for OHV's because motorized vehicles travel longer distances within trips than non-motorized users, so longer loop trails and interconnected routes are a necessary component of a good OHV trail system.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Collaborate with neighboring agencies to interconnect trail systems and share resources. • Develop regional trail system plans and involve relevant agencies, organizations, and users in all planning efforts. 		

**Statewide OHV Program
Project Scoring Criteria – February 2012**

<ul style="list-style-type: none"> • Continue implementation of programs and efforts such as the Wildlife Linkages Assessment, Invasive Species task force, and Watchable Wildlife programs; get involved • Compile a resource guide (best management practices) for managing OHV recreation. • Develop an expert team to help introduce and guide municipalities in OHV management. • Conduct a needs assessment for OHV management near major population centers. • Review successful business models for privately operate OHV use areas. • Involve the recreation users in planning efforts and keep them informed of new policies and changes in management. They may be able to provide assistance and resources. 		
<p>D. Dust Abatement</p> <p><u>Issue:</u> Portions of the state are out of air quality compliance for particulate matter (PM-10/dust) and OHV's contribute to the issue.</p> <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Treat staging areas and high use unpaved roads for dust mitigation in areas of concern. • Explore and implement solutions to reducing particulate matter due to trail/route use, such as dust suppressants. 	<p>Does your project include this component? YES (X) NO () If YES, briefly explain:</p> <p>THE EAST SIDE STAGING AREA AT THE BEAR WALLOW OHV AREA LIES WITHIN THE PM-10 DUST CONTAINMENT AREA. THE BEAR WALLOW RD WILL APPLY A DUST RETARDANT TO THE AREA.</p>	<p>List Scope Items And Estimated Budget Associated With This Component</p> <p>DUST TREATMENT 3 TIMES @ \$4500 EA = \$13,500</p>

**Statewide OHV Program
Project Scoring Criteria – February 2012**

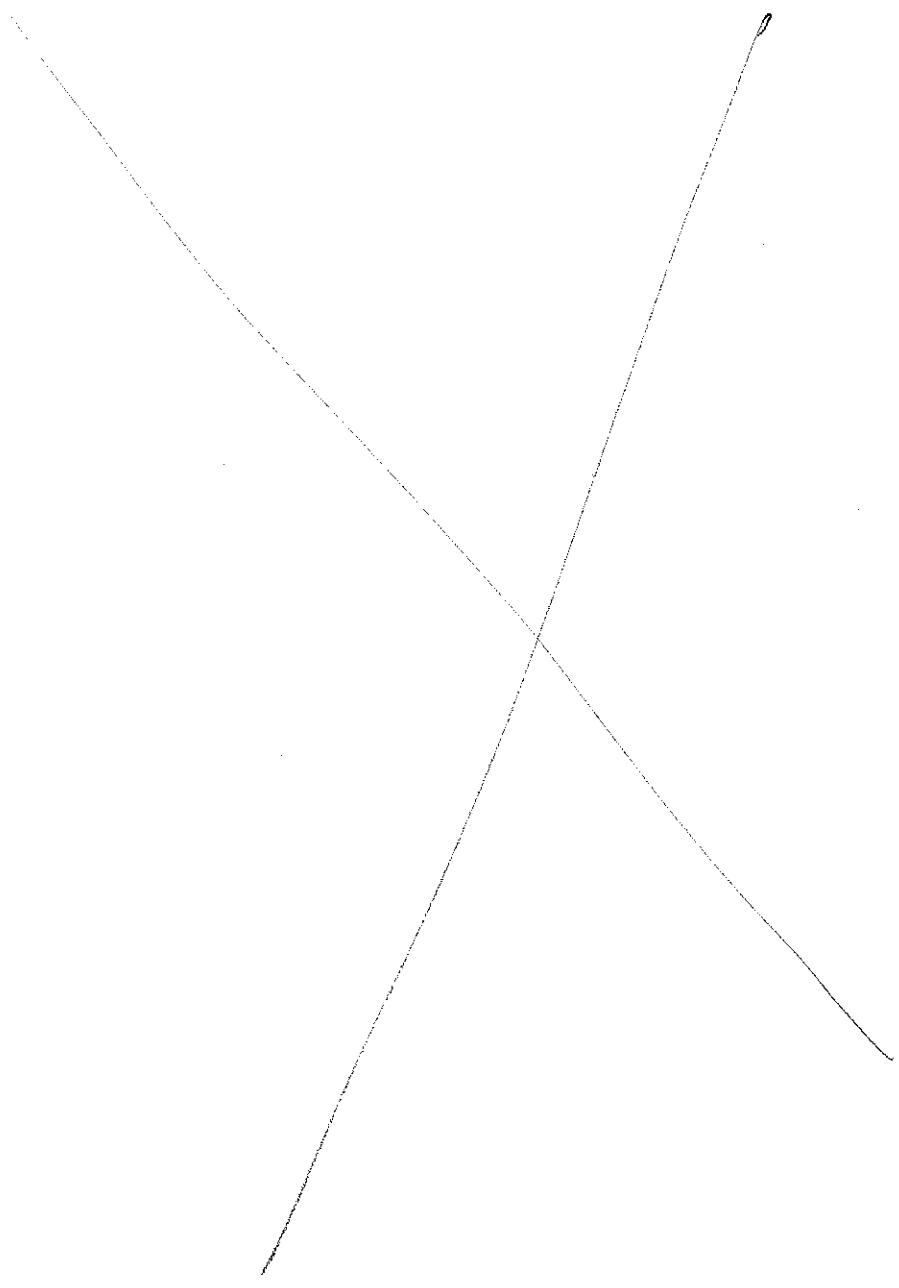
<u>BONUS CATEGORIES</u>		
BONUS CATEGORY 1. 50% or More of the Project Scope Work is a:		
A. First Level Priority	List Scope Items for <u>First Level Priority</u>	Cost % of <u>Total Project</u>
<u>Scope Items</u>		
INSTALL CATTLE GUARD (2)	\$9000	<u>\$155,900 / \$300,850</u>
TRAIL RENOVATION	\$54,150	<u>= 51%</u>
MINE CLOSURE	\$9000	
REVEGETATION	\$8750	
ENVIRONMENTAL ASSESSMENTS	\$75,000	
B. Second Level Priority	List Scope Items for <u>Second Level</u>	Cost % of <u>Total Project</u>
<u>Scope Items</u>		
SITE HOST PAD	\$7000	<u>\$50,500 / \$300,850</u>
SIGNAGE	\$23,500	<u>= 16%</u>
MAPS	\$15,000	
BWAR DEALER OUTREACH PROGRAM	\$5000	

**Statewide OHV Program
Project Scoring Criteria – February 2012**

BONUS CATEGORY 2. Project Scope Work Consists of Two or More Components:	Project Scope Work Addresses the following Components:	YES / NO
A. At Least Three Components	<u>First Level Priority Components:</u>	
	A. Protect Access to Trails/Acquire Land for Public Access.	(X) ()
B. At Least Two Components	B. Maintain & Renovate Existing Trails and Routes	(X) ()
	C. Mitigate & Restore Damage to Areas Surrounding Trails, Routes & Areas	(X) ()
	D. Establish & Designate Motorized Trails, Route & Areas	(X) ()
	<u>Second Level Priority Components:</u>	
	A. Increase On-the-Ground Management, Presence, And Law Enforcement	(X) ()
	B. Provide & Install Trail/Route Signs	(X) ()
	C. Provide Educational Programs	(X) ()
	<u>Third Level Priority Components:</u>	
	A. Develop Support Facilities	(X) ()
	B. Promote Coordinated Volunteerism	(X) ()
	C. Promote Comprehensive Planning & Interagency Coordination	() (X)
	D. Dust Abatement	() ()
	Total Number of Components Addressed in This Project:	(X) ()
		(9) (1)

**Statewide OHV Program
Project Scoring Criteria – February 2012**

BONUS CATEGORY 3. Letters of Support from OHV Supporters	A. Number of Letters of Support from Individuals:	B. Number of Letters of Support from OHV Groups:
BONUS CATEGORY 4. Matching Funds	Does this project have matching Funds? YES (X) NO ()	Amount of Matching Funds: \$6,000
BONUS CATEGORY 5. OHVAG Priorities - Priority: On The Ground Projects	Is this an On the Ground Project? YES (X) NO () \$182,350 / 300,850 = 60%	What Percent of this Project is On The Ground? 60%



ACQUISITIONS COST BREAKDOWN

PARCEL #	ACRE S	ANTICIPATED DATE OF ACQUISITION	ESTIMATED COST	RELOCATION COST	APPRAISAL & RELATED FEES	TOTAL COST OF PARCEL	* P / D
			\$	\$	\$	\$	

* Indicates Method of Acquisition: P= Negotiated Purchase D= Donation

SCOPE ITEM COST BREAKDOWN**SCOPE ITEM: INSTALL CATTLE GUARD**

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>CATTLE GUARD</u>	<u>2</u>	\$3000	\$6000
<u>INSTALLATION</u>	<u>2</u>	\$1500	\$3000
<u>BWRD WILL PROVIDE ONE CATTLE GUARD FROM STOCKS</u>			
TOTAL SCOPE ITEM COST			\$9000

SCOPE ITEM COST BREAKDOWN

SCOPE ITEM: TRAIL RENOVATION

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>EQUIPMENT RENTAL</u>	<u>10 DAYS</u>	\$250 / DAY	\$2500
<u>OPERATOR</u>	<u>80 HRS</u>	\$70 / HR	\$5600
<u>FILL MATERIAL</u>	<u>10,000 YDS</u>	\$4.50 / YD	\$45,000
TOTAL SCOPE ITEM COST			\$53,100

SCOPE ITEM: MINE CLOSURE

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>LABOR</u>	<u>2 DAYS</u>	\$3000	\$6000
<u>MATERIALS – REBAR</u>	<u>200 FT</u>	\$4.00 / FT	\$800
<u>MATERIALS – CONCRETE</u>	<u>440 YDS</u>	\$5 / YD	\$2200
TOTAL SCOPE ITEM COST			\$9000

SCOPE ITEM COST BREAKDOWN

SCOPE ITEM: REVEGETATION

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>LABOR – 5 MAN CREW</u>	<u>\$120 / DAY / MAN</u>	10 DAYS	\$6000
<u>MATERIALS – STOCK PLANTS</u>	<u>150</u>	\$10	\$1500
<u>MATERIALS – SEED</u>	<u>250 LBS</u>	\$5 / LB	\$1250
TOTAL SCOPE ITEM COST			\$8750

SCOPE ITEM: ENVIRONMENTAL ASSESSMENTS

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>CONTRACT TO ABC ENVIRONMENTAL</u>	<u>1</u>	\$75,000	\$75,000
TOTAL SCOPE ITEM COST			\$75,000

SCOPE ITEM COST BREAKDOWN

SCOPE ITEM: SITE HOST PAD

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>CONTRACT TO XYZ CONSTRUCTION</u>	<u>1</u>	\$7000	\$7000
TOTAL SCOPE ITEM COST			\$7000

SCOPE ITEM: SIGNAGE

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>4" X 6'</u>	<u>1500</u>	\$8	\$12,000
<u>INSTALLATION 2-MAN CREW</u>	<u>20 DAYS</u>	\$150 / DAY / MAN	\$6,000
<u>VEHICLES / GAS / TOOLS</u>	<u>20 DAYS</u>	\$140 / DAY	\$7000
TOTAL SCOPE ITEM COST			\$25,000

SCOPE ITEM COST BREAKDOWN

SCOPE ITEM: MAPS

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>LAYOUT</u>	<u>20 HRS</u>	\$50 / HR	\$1000
<u>DATA TESTING</u>	<u>40 HRS</u>	\$65 / HR	\$2600
<u>PRINTING</u>	<u>15,000</u>	\$.74 EA	\$11,100
<u>LARGE LAMINATED MAP</u>	<u>1</u>	\$300	\$300
TOTAL SCOPE ITEM COST			\$15,000

SCOPE ITEM: BWAR DEALER OUTREACH PROGRAM

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>PAMPHLETS</u>	<u>16,000</u>	\$.25	\$4000
<u>GAS FOR DISTRIBUTION</u>	<u>\$10 / TRIP</u>	100 TRIPS	\$1000
TOTAL SCOPE ITEM COST			\$5000

SCOPE ITEM COST BREAKDOWN

SCOPE ITEM: SUPPORT FACILITIES - RESTROOM

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>DOUBLE STALL VAULT TOILET</u>	<u>1</u>	\$60,000	\$60,000
<u>INSTALLATION</u>	<u>1</u>	\$5000	\$5000
TOTAL SCOPE ITEM COST			\$65,000

SCOPE ITEM: SUPPORT FACILITIES – PARKING AREA

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>CONTRACT WITH XYZ CONSTRUCTION</u>	<u>1</u>	\$17,000	\$17,000
TOTAL SCOPE ITEM COST			\$17,000

SCOPE ITEM COST BREAKDOWN

SCOPE ITEM: DUST TREATMENT

COMPONENTS OF SCOPE ITEM	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
<u>DUST SUPPRESSANT</u>	<u>260 GAL</u>	<u>\$45 / GAL</u>	<u>\$11,700</u>
<u>LABOR TO APPLY 2-MAN CREW</u>	<u>6 DAYS</u>	<u>\$150 / DAY / MAN</u>	<u>\$1800</u>
TOTAL SCOPE ITEM COST			\$13,500

DESIGN & ENGINEERING COSTS BREAKDOWN SHEET

COMPONENTS OF DESIGN & ENGINEERING COSTS	MATERIAL # of Units OR LABOR # of Hours	MATERIAL Unit Cost OR LABOR Hourly Rate	Total Component Cost
		\$	\$
TOTAL ESTIMATED D&E COSTS			\$
**This amount may not exceed 10% of the requested grant amount.			

YOU MUST SUBMIT THIS SHEET IF D&E COSTS ARE BEING REQUESTED. ENTER THIS AMOUNT ON THE ESTIMATED PROJECT COST SHEET (page 51).

DESIGN & ENGINEERING COSTS WORKSHEET

Components of Design & Engineering Costs	MATERIAL # of Units OR ----- LABOR # of Hours	MATERIAL Unit Cost OR ----- LABOR Hourly Rate	TOTAL Component Cost
TOTAL ESTIMATED D&E COSTS **This amount may not exceed 10% of the requested grant amount.			

**USE THIS FORMULA TO DETERMINE THE ALLOWABLE AMOUNT OF
DESIGN & ENGINEERING COSTS**

Total Cost of Acquisition and Development Scope Items	<i>line 1</i>	\$ _____
Enter the percentage of the total project cost expected to be paid by Grant funds as a decimal (i.e., .8 for 80%, or .55 for 55%)	<i>line 2</i>	\$ _____
Multiply <i>line 2</i> by .1	<i>line 3</i>	\$ _____
Subtract <i>line 3</i> from 1.0 (1.0 minus <i>line 3</i>)	<i>line 4</i>	\$ _____
Divide <i>line 1</i> by <i>line 4</i> (This is the Total Project Cost including D&E costs.)	<i>line 5</i>	\$ _____
Multiply <i>line 5</i> by <i>line 2</i> (This is the amount of the Grant Request.)	<i>line 6</i>	\$ _____
Multiply <i>line 6</i> by 10% (This is the maximum allowable D&E cost.)	<i>line 7</i>	\$ _____
Subtract <i>line 6</i> from <i>line 5</i> (This is the amount of the Applicant Match.)	<i>line 8</i>	\$ _____

THIS PAGE NEED NOT BE INCLUDED WITH THE APPLICATION.

SCOPE ITEM TIMETABLE

Scope Item	Anticipated Begin Date	Anticipated Completion
*CATTLE GUARDS		
*RENOVATION/MINES		
*REVEGETATION		
ENVIRONMENTAL ASSESS		
*SITE HOST PAD		
SIGNAGE		
MAPS		
BWAR DEALER OUTREACH		
*SUPPORT FACILITIES		
*DUST TREATMENT		

DONATIONS LIST

Donations must be supported by a letter from the donor identifying the amount and terms of the donation.

ITEM / DONOR	NUMBER OF UNITS	UNIT COST	TOTAL VALUE
BEAR WALLOW ATV SIGN INSTALLATION	20 DAYS	\$150 / DAY	\$3,000
BEAR WALLOW RD CATTLE GUARD	1	\$3000	\$3,000
TOTAL			\$6,000

ESTIMATED PROJECT COST SHEET

BEAR WALLOW OHV AREA IMPROVEMENTS

Project Title:

ACQUISITION PROJECT COSTS				
PARCEL NUMBER	CASH / IN-KIND MATCH	VALUE OF DONATION	REQUESTED GRANT AMOUNT	TOTAL PARCEL COST
TOTAL MATCH & DONATIONS				
TOTAL REQUESTED GRANT FUNDS				
TOTAL COSTS OF ALL ACQUISITIONS				
DEVELOPMENT / EQUIPMENT PROJECT COSTS				
SCOPE ITEM *DENOTES ON-THE-GROUND	CASH / IN-KIND MATCH	VALUE OF DONATION	REQUESTED GRANT AMOUNT	TOTAL ITEM COST
*CATTLE GUARDS	3,000		6,000	9,000
*RENOVATION/MINES			62,100	62,100
*REVEGETATION			8,750	8,750
ENVIRONMENTAL ASSESS			75,000	75,000
*SITE HOST PAD			7,000	7,000
SIGNAGE		3,000	20,500	23,500
MAPS			15,000	15,000
BWAR DEALER OUTREACH			5,000	5,000
*SUPPORT FACILITIES			82,000	82,000
DUST TREATMENT			13,500	13,500
DESIGN & ENGINEERING COSTS				
TOTAL MATCH & DONATIONS	6,000			
TOTAL REQUESTED GRANT FUNDS			294,850	
TOTAL DEVELOPMENT / EQUIPMENT COSTS				300,850

Total Cost of All Acquisitions	=	\$0.00
Total Development/Equipment Costs	+	\$300,850
Total Project Cost	=	\$300,850
Match Amount certified by the Resolution	-	\$6,000
Grant Request (maximum 90% of Total Project Cost)	=	\$294,850

Off-Highway Vehicle Evaluation Model

Step 1: Determine Park Mission

Consider if OHV use is compatible with the Park:

- Mission
- Current users
- Current Activities

Is OHV entirely incompatible?

No – continue
Yes - Stop

Step 2: Understand Site Specifics

Consider on Park OHV potential:

- Sufficient acreage?
- Significant impact to natural or cultural/historic resources?
- Significant aesthetic and acoustic impacts?

Can the park support on property OHV use?

Yes – continue
No - Stop

Step 3: Understand Surrounding Location

Consider staging area potential:

- Adjoining public land with OHV use.
- Nearby public land with OHV use.
- Sufficient acreage.
- Other park specific considerations.

Is there potential for Park to serve as OHV staging area?

Yes – continue
No - Stop

Step 4: Implementation Considerations

After determining potential for OHV use or staging area, consider viability of developing and implementing use

Step 5: Understand the Internal Economic Considerations

Consider the following:

- Infrastructure costs to provide recreation
- Operational/maintenance costs.
- Demand for Use
- Potential Revenues.

Is OHV development and use financial feasible and sustainable?

Yes – continue
No - Stop

Step 5a: Additional Considerations (if applicable)

Consider the following:

- Community support
- Liability and legal issues

Is it feasible to develop given these considerations?

Yes – continue
No - Stop

Park has high potential for OHV use



STICKER FUND RECOMMENDATIONS FOR FUNDING BASED ON MOTORIZED PRIORITIES FROM THE 2010 TRAILS PLAN

PROJECT APPLICATIONS			Motorized Trails Plan Recommendations											Total Base Points Possible 52						
Project Sponsor	Project Title	Project Description	First Level Priority Components				Second Level Priority Components				Third Level Priority Components				Category 1 Bonus: 50% or More		Category 2 Bonus: Two or More Components		Category Letters of	
			A	B	C	D	A	B	C	D	A	B	C		D	First Level Priority	Second Level Priority	At Least Three Components	At Least Two Components	One point for each Individual letter of support up to three points
			Protect Access to Trails/Acquire Land for Public Access	Maintain & Renovate Existing Trails & Routes	Mitigate & Restore Damage to Areas Surrounding Trails, Routes & Areas	Establish & Designate Motorized Trails, Routes & Areas	Increase On-the-Ground Management Presence & Law Enforcement	Provide & Install Trail/Route Signs	Provide Maps & Trail Route Information	Provide Educational Programs	Develop Support Facilities	Promote Coordinated Volunteerism	Promote Comprehensive Planning & Interagency Coordination		Dust Abatement					
8	8	8	8	4	4	4	4	1	1	1	1		12		8	9	5	3		
COCONINO NF-RED ROCK RD	STONEMAN LAKE/APACHE MAID OHV AREA IMPROVEMENTS	This project will provide site improvements at the Stoneman Lake/Apache Maid staging area including: public scoping for additional trail designations, area delineation, kiosks, and other support facilities. Road renovations will be done on other parts of the District to high use trails.	0	8	8	8	0	4	0	0	1	0	0	0	29	12	0	9	0	1
TONTO NF-CCRD (trail maintenance)	DESERT VISTA TRAIL SYSTEM - PHASE I	The project will renovate 16 miles of approved routes, mitigate resource damage to a sensitive watershed area, provide trail and interpretive signage, and conduct a NEPA survey in advance of development of a staging area.	0	8	8	8	0	4	0	0	1	0	0	0	29	12	0	9	0	1
COCONINO NF-FLAGSTAFF RD	MUNDS PARK OHV AREA IMPROVEMENTS	This project will provide general maintenance and improvements to the Munds Park Motorized Trail System. The Janice Place ATV Trail will be repaired, the Iron Springs Trailhead will be improved, and 3 miles of new ATV trail (52") will be added.	0	8	8	0	0	0	0	0	1	1	0	0	18	12	0	9	0	0

and approved that the following two priorities among the First, Second and Third priorities are:

- 1. Renovate Existing Trails and (3A) Develop Support Facilities
- 2. Up to those components as follows: up to 20% = 1 pt, up to 40% = 2 pts, up to 60% = 3 pts, up to 80% = 4 pts, up to 100% = 5 pts

Priorities			Total Bonus Points Possible 48	Total ALL Points	Requested Funds		OHV Funding Distribution		Project Sponsor Matching Funds	Total OHV Recommended Funding	Total RTP Recommended Funding	Total Proposed Project Costs	OHV Funding Balance Available	RTP Funding Balance Available	OHVAG			STAFF	
3 Bonus: f Support	Category 4 Bonus: Matching Funds**	Category 5 Bonus: OHVAG Priority*			OHV FUNDS	RTP FUNDS	100% Up to \$300,000	50% \$300,001 - \$500,000					Recommend Funding	Do Not Recommend Funding	Justification	Concurs	Does not Concur		
Three points for each Group letter of support up to six points	Up to 5 points if project has matching funds	Up to 5 points for on the ground project components Cycle 1-2012 OHVAG Priority #1																	
6	5	5																	
6	1	3	32	61	\$20,000	\$130,000	\$20,000	\$15,000	\$20,000	\$130,000	\$165,000	\$2,323,700	\$1,453,632	x			x		
0	1	3	26	55	\$75,000	\$60,127	\$75,000	\$12,264	\$75,000	\$60,127	\$147,391	\$2,248,700	\$1,393,505	x				x	
3	2	5	31	49		\$64,508		\$10,341	\$0	\$64,508	\$74,849	\$2,248,700	\$1,328,997	x				x	

Arizona State Parks Off Highway Vehicle Use Considerations										
	OHV Consistent W/ Park Mission		Acres	Sufficient acreage for routes	Sufficient acreage for staging	Adverse Impacts	Adjoining Public Land W/ OHV Routes	Nearby Public Land W/ OHV Routes	Compatible W/ Existing Park Uses	Other Consideration
Alamo Lake	Yes	2857.7	No	Yes	•	Yes	Yes	Yes		Yes
Boyce Thompson	No	382	No	Yes	Environmental	No	Yes	No		No
Buckskin Mountain	Yes	947.23	Yes	Yes	•	Yes	Yes	Yes		Yes
Catalina	No	5525.33	Yes	Yes	Environmental	No	Yes	No	Wilderness	No
Cattail Cove	No	2374.7	Yes	Yes	•	Yes	Yes	No		No
Dead Horse Ranch	No	320.107	No	Yes	•	No	Yes	No		No
Fool Hollow	No	686	No	Yes	Environmental, Cultural	No	Yes	No	Residential	No
Fort Verde	No	11.25	No	No	Cultural	No	No	No		No
Homolovi	No	4480	Yes	Yes	Cultural	No	No	No		No
Jerome Mansion	No	3.958	No	No	Cultural	No	No	No		No
Kartchner Caverns	No	718.38	Yes	Yes	Environmental	Yes	Yes	No		No
Lake Havasu	Yes	928.078	Yes	Yes	•	No	No	No		No
Lost Dutchman	No	320.07	No	Yes	•	No	Yes	No	Wilderness	No
Lyman Lake	Yes	920.51	Yes	Yes	•	No	No	Yes		Yes
McFarland	No	1.918	No	No	Cultural	No	No	No		No
Oracle	No	4169.64	Yes	Yes	Environmental			No		No
Patagonia Lake	Yes	2658.5	Yes	Yes	•	No	Yes	Yes		No
Picacho Peak	Yes	3757.886	No	Yes	•	Yes	Yes	Yes		Yes
Red Rock	No	286.17	No	Yes	Environmental	No	No	No		No
Riordan	No	6.01	No	No	Cultural	No	No	No		No
Roper Lake	Yes	338.67	No	Yes	•	No	No	No		No
San Rafael Ranch	No	17574	Yes	Yes	•	No	No	No		No
Slide Rock	No	55.227	No	Yes	•	No	No	No		No
Sonoita Creek	No	7888.21	Yes	Yes	Environmental	No	Yes	No		No
Tombstone Courthouse	No	1.044	No	No	Cultural	No	No	No		No
Tonto Natural Bridge	No	193.25	No	Yes	•	No	Yes	No		No
Tubac Presidio	No	8.729	No	No	Cultural	No	No	No		No
Verde River Greenway	No	640.584	Yes	Yes	Environmental	No	Yes	No		No
Yuma Prison	No	20.524	No	Yes	Cultural	No	No	No		No
Yuma Qtr Master Depot	No	9.975	No	No	Cultural	No	No	No		No

FY 2012 STATEWIDE OHV PROGRAM - PROJECT SUMMARIES AND FUNDING RECOMMENDATIONS BASED ON MOTORIZED PRIORITIES FROM THE 2010 TRAILS PLAN

PROJECT APPLICATIONS			Total Proposed Project Costs (includes match)	OHVAG FUNDING RECOMMENDATION	STAFF SUGGESTED FUNDING DISTRIBUTION & FUNDING RECOMMENDATION			OHVAG Rating Scores
Project Sponsor	Project Title	Project Description		OHVAG Total Recommended Funding (OHV & RTP)	Staff Total Recommended Funding (OHV & RTP)	Suggested OHV Funding	Suggested RTP Funding	
COCONINO NF-RED ROCK RD	STONEMAN LAKE/APACHE MAID OHV AREA IMPROVEMENTS	This project will provide site improvements at the Stoneman Lake/Apache Maid staging area including: public scoping for additional trail designations, area delineation, kiosks, and other support facilities. Road renovations will be done on other parts of the District to high use trails.	\$165,000	\$150,000	\$150,000	\$20,000	\$130,000	61
TONTO NF-CCRD	DESERT VISTA TRAIL SYSTEM - PHASE I	The project will renovate 16 miles of approved routes, mitigate resource damage to a sensitive watershed area, provide trail and interpretive signage, and conduct a NEPA survey in advance of development of a staging area.	\$147,391	\$135,127	\$135,127	\$75,000	\$60,127	55
COCONINO NF-FLAGSTAFF RD	MUNDS PARK OHV AREA IMPROVEMENTS	This project will provide general maintenance and improvements to the Munds Park Motorized Trail System. The Janice Place ATV Trail will be repaired, the Iron Springs Trailhead will be improved, and 3 miles of new ATV trail (52") will be added.	\$74,849	\$64,508	\$64,508	\$0	\$64,508	49
BLM-AZ STRIP FO	TRAVEL MANAGEMENT PLAN IMPLEMENTATION	This project will lead to decisions under the Travel Management Plan and allow the BLM to provide signage, maps, kiosks, and on-line travel maps and information. NOTE: Project sponsor agreed to delete Travel Management Coordinator position reducing the OHV Fund requested amount and total project cost by \$91,100.	\$653,542	\$226,819	\$226,819	\$116,233	\$110,586	45
TONTO NF-CCRD	DESERT VISTA/ST CLAIRE MANAGEMENT PRESENCE	This project will hire two seasonal employees to work 4 months each to implement trail renovation projects; install signage and gates; repair fence; coordinate volunteer activities; and provide on-the-ground presence and manage daily use. Some signs and materials will be purchased.	\$49,835	\$40,259	\$40,259	\$40,259	\$0	38
AMERICAN CONSERVATION EXPERIENCE	MAZATZAL WILDERNESS BOUNDARY SIGNING	This project will properly identify the boundary of the Mazatzal Wilderness Area with signs and mitigation illegal motorized intrusion into the area.	\$79,970	\$79,970	\$79,970	\$0	\$79,970	32
MARICOPA COUNTY PARKS	VULTURE MTN REGIONAL OHV PARK ENVIRONMENTAL ASSESMENT	This project will fund and environmental assessment in preparation for development of OHV facilities.	\$80,050	\$69,950	\$69,950	\$69,950	\$0	31
BLM-KINGMAN FO	ROUTE EVALUATIONS	This project will allow a contractor to provide travel alternatives for the Kingman FO Travel Management Plans based on completed route inventories.	\$33,350	\$30,000	\$30,000	\$30,000	\$0	28

FY 2012 STATEWIDE OHV PROGRAM - PROJECT SUMMARIES AND FUNDING RECOMMENDATIONS BASED ON MOTORIZED PRIORITIES FROM THE 2010 TRAILS PLAN

PROJECT APPLICATIONS			Total Proposed Project Costs (includes match)	OHVAG FUNDING RECOMMENDATION	STAFF SUGGESTED FUNDING DISTRIBUTION & FUNDING RECOMMENDATION			OHVAG Rating Scores
Project Sponsor	Project Title	Project Description		OHVAG Total Recommended Funding (OHV & RTP)	Staff Total Recommended Funding (OHV & RTP)	Suggested OHV Funding	Suggested RTP Funding	
BLM-HAVASU FO	TMP IMPLEMENTATION MAPS & SIGNS	This project will provide funds to sign OHV routes and create Access Guides once the TMP is approved.	\$117,600	\$103,000	\$0	\$6,000	\$97,000	27
WHITE MOUNTAIN OPEN TRAILS ASSN	SNOWFLAKE MOTORSPORTS PARK ENVIRONMENTAL IMPACT STUDY	This project will provide funding for an environmental assessment for a trail system on the Apache-Sitgreaves NFs-Black Mesa Ranger District used for a motorsports event.	\$132,500	\$130,000	\$0	\$130,000	\$0	27
AZ GAME & FISH DEPT	STATEWIDE OHV ACCESS,USE, IMPACT SURVEY	This project will fund a survey to identify use/days in high use OHV areas, access/availability issues, and safety/enforcement actions needed. Enforcement strategies will be developed and implemented.	\$120,856	\$0	\$0	\$107,000	\$0	2
			\$1,654,943	\$1,029,633	\$796,633	\$594,442	\$542,191	